

Member Information Service

Decisions Made by the Cabinet Grants Panel

Call-in deadline – 10.00 a.m. on Thursday, 26th September 2013.

The following decisions have been made by the Cabinet Grants Panel at their meeting held on 12th September 2013 and will come into effect at 10.00 a.m. on Thursday, 26th September 2013, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Jo Harper on 01444 477421 (jo.harper@midsussex.gov.uk) in addition to making a written request to the Monitoring Officer, Tom Clark.

That:-

- (1) Hassocks Parish Council be awarded a grant of £28,145 (81% of the total project cost) to install new play equipment in Adastra Park, which is made up of £11,210 (P35/638b Play), £810 (P35/590 Play), £13,153 (P35/681 LCIF) and £2,972 (P35/697 LCIF) Section 106 monies.

This grant be made subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer;
 - (b) the project must be completed within 12 months of the project funding being obtained; and
 - (c) planning permission should be obtained if the climbing rock is over 4m high or exceeds 200 cubic metres, and is not permitted development;
- (2) All Saints Church, Crawley Down be awarded a grant of £6,000 (86% of the total project cost) to buy tables, chairs and stacking trolleys which is made up of £5,759 (P35/ 717) and £241 (P35/654) of Section 106 community building monies.

This grant be made, subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
 - (b) the project must be completed within 12 months of project funding being obtained;
- (3) Cuckfield Cricket Club be awarded a grant of £30,000 (17% of the total project cost) to redevelop and provide new changing facilities at Cuckfield Cricket Club, which is made up of £19,977 (P35/527) and £10,023 (P35/688) of Section 106 formal sport monies.

This grant offer be made, subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and

- (b) the project must be completed by August 2015;
- (4) the 1st Hurstpierpoint Scouts be awarded a grant of £33,750 (25% of the total project cost) to build an extension at the 1st Hurstpierpoint Scout Headquarters, which is made up of £2,162 (P35/450), £8,363 (P35/509), £10,395 (P35/533), £4,261 (P35/534) and £38,418 (P35/544) Section 106 formal sport monies. This recommendation is made on the basis that the building is used for sporting activities approximately 25% of the time.

This grant offer be made, subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
- (b) the project must be completed within 12 months of project funding being obtained.;
- (5) a grant of £1,762 be awarded to Burgess Hill Runners towards the cost of athletic equipment for the Junior Academy;
- (6) a grant of £500 be awarded to the Hurstpierpoint Society towards the cost of tree planting in Hurstpierpoint;
- (7) a grant of £500 be awarded to Haywards Heath Town Council – Haywards Heath in Bloom towards the cost of sensory plants, shrubs and art materials for care homes in Haywards Heath and surrounding villages;
- (8) a grant of £491 be awarded to Mid Sussex (South) Council for Voluntary Service towards the cost of Two Tidy Up Days in the Bentswood locality; and
- (9) a grant of £533 be awarded to Sandrocks Residents Association for the purchase of a Park Bench.

Decision Made by an Individual Cabinet Member

Call-in deadline – 10.00 a.m. on Thursday, 26th September 2013.

The following decision has been made by the Cabinet Member for Health and Community and will come into effect at 10.00 a.m. on Thursday, 26th September 2013, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Jo Harper on 01444 477421 (jo.harper@midsussex.gov.uk) in addition to making a written request to the Monitoring Officer, Tom Clark.

Review of Rural Housing Allocations in the South Downs National Park and Areas of Outstanding Natural Beauty

The Cabinet Member approved an amendment to the Council's Housing Allocation Scheme so that where a parish has brought forward within its Neighbourhood Plan a site or site that are within the South Downs National Park or AONB, applicants with a local connection with that parish should be given priority for 100% of first lettings and to subsequent lettings of 50% of the affordable homes.

A copy of the report has been attached to this email.

After the call-in period, it will be an Executive Decision which can be found on the attached public link:

<http://mid-sussex.cmis.uk.com/mid-sussex/Councillors/ExecutiveDecisions.aspx>

Committee Meetings

Please note that all meetings start at 7.00 pm in the Council Chamber, unless otherwise stated.

September 2013

18th September - Licensing Committee.

24th September - Audit Committee.

25th September - Charity Trustees @ 6.45 p.m.

25th September - Council.

27th September - CenSus Partnership @ Horsham DC offices, time to be confirmed.

PLANNING COMMITTEES

19th September – Planning Committee B

3rd October – District Planning Committee

10th October – Planning Committee A

17th October – Planning Committee B

Agenda Items

Audit Committee – 24th September 2013

To confirm the Minutes of the meeting of the Committee held on 25th June 2013.

Audit Results Report 2012/13.

Financial Statements 2012/13.

Internal Audit – Monitoring Report 24th September 2013.

Committee Work Programme.

Member Training

Please note the timetable for Member Development for 2013/14. Details for individual sessions will follow.

Date and Time	Training Event
26th September 2013 @ 6.30 p.m.	Workshop on Benefit Reform
16th October 2013 @ 6:30pm	Licensing
26th November 2013 @ 6:30pm	Local Government Finance
4th February 2014 @ 6:30pm	Anti Social Behaviour: New Powers and Tools
11th March 2014 @ 6:30 p.m.	To be confirmed

PLEASE NOTE: Licensing training has been rescheduled to Wednesday 16th October.

Workshop on Benefit Reform – 26th September 2013

Time	18.30 – 19.30
Venue	Council Chamber
Tutors	Tim Delany and Lynne Standing
Introduction	The Government's Welfare Reform programme has led to a number of significant changes to the benefits system, with the introduction of Universal Credit still to come. The reforms have an impact on many residents of Mid Sussex, who may approach their ward councillors for help and advice. This workshop will give members a chance to find out more about welfare reform and to be better placed to direct their constituents to the help they need. Mid Sussex District Council Revenues and Benefits teams are administering the majority of welfare reform changes introduced to date and the Housing Teams are providing guidance and support to individuals on whom the reforms have an impact.
Target Audience	This training is available to all Members.
Aim	To help members understand – <ul style="list-style-type: none">• The main planks of welfare reform both national and local• How these are impacting on people locally• What we are doing to help• Where and how to signpost people for help.
Training Outline	1) Explanation and discussion about specific welfare reforms – <ul style="list-style-type: none">• Withdrawal of the spare room subsidy• The benefit cap• The Mid Sussex Council Tax reduction Scheme• Discretionary Housing Payments• Universal Credit• Personal Independence Payments 2) The support and advice available and how this can be accessed.
Other Details	There is no preparation required beforehand.

Handouts from previous training sessions on the CIL Update, Planning and Code of Conduct, Scrutiny Process and Skills and Procedure Rules are available from Member Services.

Computer Skills Training

The Members' training needs analysis identified a requirement for Computer Skills training. Due to the diverse needs of Members, training on basic computer skills will be offered to small groups or on a one-to-one basis as requested.

For further details on any of the above training events and to arrange a training session on Computer Skills, please contact Emma Balmforth on 01444 477225 or e-mail emma.balmforth@midsussex.gov.uk.

News Releases

For further information on or copies of the press release listed below, please contact the Press Office on 01444 477387 or use the following link:

<http://www.midsussex.gov.uk/8485.htm>

PR 1748 - Mid Sussex business people needed to help create the business leaders of tomorrow.

PR 1749 - East Grinstead Life Show pulls in the crowds.

PR 1750 - Back Beech Hurst as nation's favourite park.

Information and News

BRIEFING NOTE FOR MEMBERS FOLLOWING THE EXPLORATORY MEETING FOR THE DISTRICT PLAN

As previously advised, an Exploratory Meeting for the District Plan was held by the Inspector David Hogger yesterday afternoon in the Council Chamber at Oaklands.

The meeting was called by the Inspector to enable him to draw preliminary conclusions about whether the Council has met the legal requirement of the Duty to Co-operate. He invited lead officers from Mid Sussex, the South Downs National Park, Crawley, Horsham, Brighton & Hove, Lewes, Adur & Worthing, Arun and Chichester Councils to contribute to the discussion. The meeting was held in public, but importantly was not a public meeting. However, it was well attended by individuals and organisations with an interest in the District Plan.

The meeting provided an opportunity for the Inspector to robustly scrutinise how this Council and those around it have addressed the Duty to Co-operate. Although the Inspector did not come to a view on whether the Council has met this legal test, it was encouraging that he confirmed the timetable to take the Plan forward as follows:

- By 27th September the Inspector will provide the Council with a list of issues and questions he wishes to address at the examination. The Council will then have until 25th October to respond.
- The first hearing date for the examination will be 12th November. This first session will primarily look at whether the Council has met the legal processes and requirements for producing a Plan.
- Subject to the satisfactory outcome of this, the full hearings will start on 19th November and continue on the 20th, 21st, 26th, 27th and possibly the 28th November.

Further information and background documents can be viewed on the District Plan Examination page at

<http://www.midsussex.gov.uk/8978.htm>

EAST WING AND RECEPTION WORK

Refurbishment works and office moves are now well underway following the finalisation of the purchase of the former West Sussex County Council, known as the East Wing. This will mean all staff will be located in one building by the end of November. A plan (attached) shows where staff have moved and their new location.

A major part of this work includes refurbishing and extending the current Reception area. In order to do this work the current Oaklands Reception will be closed and a temporary reception opened in the current Planning Building for five weeks. Signage will be installed to direct customers towards the Planning Building and every effort will be made to ensure that the public know about this change before it happens. Leaflets and posters are being produced and media, social media, web footers and the website will be made to ensure that the message is communicated as widely as possible. We will also be writing to partners about the temporary arrangements.

Reception will be relocating to the Planning Building over the weekend of 19 / 20 October. The temporary reception will be located in the Planning Building from 21 October - 22 November.

Every effort will be made to continue to provide a good service and keep disruption to a minimum.

If you have any queries please call the Project Manager, Emma Grundy on 01444 477490 or e-mail emma.grundy@midsussex.gov.uk

