

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will take effect at 10.00a.m. on Thursday 26 May 2022, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail committees@midsussex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Temporary use of part of Queens Crescent Car Park and land north of Leylands Road as a Construction Compound

The Cabinet Member for Economic Growth and Net Zero

- (a) Authorised the use of part of Queens Crescent Car Park as a construction compound to support delivery of the Western Gateway and Burgess Hill Station PCP Improvement Schemes, for a period of up to 12 months.
- (b) Authorised the use of part of land north of Leylands Road as a construction compound to support delivery of the Wivelsfield Station Area PCP Improvement Scheme, for a period of up to 12 months.

Barn Cottage Green Recreation Ground, Haywards Heath, West Sussex – Proposed Scouts Community Facility Development

The Deputy Leader authorised the Solicitor to the Council to conclude the transaction as documented in the 16 August 2021 cabinet report with the only change being to the length of term.

Agreement for Lease and new Lease – Stone Quarry Post Office, Hollands Way, East Grinstead (EXEMPT)

The Deputy Leader

- (a) authorised the grant of an agreement for a lease to Quarry Café & Community Fridge, a Community Interest Company, to refurbish and occupy Stone Quarry Post Office.
- (b) authorised the Solicitor to the Council to conclude the transaction above on the terms outlined in the report, and on any such other terms and conditions as the Solicitor to the Council may recommend to protect the Council's position.

Release of S106 Formal Sport arising from development at Land at Standgrove Field

The Deputy Leader authorised the release of £22,621 to Ardingly Parish Council from S106 contributions arising from the Land at Standgrove Field development.

A copy of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2022-23 was agreed at Annual Council.

Please note that meeting start times vary.

All meetings are IN-PERSON in the COUNCIL CHAMBER unless otherwise stated.

Meetings for May and June are listed below:

MAY 2022

- 18 May – Scrutiny Committee for Leader, Finance and Performance @ 6pm (Virtual)
- 19 May – District Planning Committee @ 2pm
- 25 May – Scrutiny Committee for Community, Customer Service and Service Delivery @ 7pm - **Please note the revised timings and location of this meeting**
- 26 May – Liquor Licensing Committee @ 1.30pm

JUNE 2022

- 6 June – Cabinet @ 4pm
- 6 June – Standards Committee @ 6pm
- 8 June – Scrutiny Committee Housing, Planning and Economic Growth @ 7pm - **Please note the revised timings and location of this meeting**
- 9 June – Planning Committee @ 4pm
- 16 June – District Planning Committee @ 2pm
- 20 June – Cabinet Grants Panel @ 4pm
- 22 June – Scrutiny Committee Community, Customer Service and Service Delivery @ 7pm - **Please note the revised timing and location of this meeting**
- 28 June – Licensing @ 5pm
- 29 June – Council @ 7pm

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Scrutiny Committee for Leader, Finance and Performance – 18 May 2022 @ 6pm

Performance Outturn 2021/22



District Planning Committee – 19 May 2022 @ 2pm

DM/21/3385 | Land To The South Of Kings Way, Burgess Hill, West Sussex, RH15 0XP - Erection of a 68 bedroom residential care facility, with associated access works, car parking, servicing, private amenity space, landscaping and boundary treatment. (Amended plans 14.03.2022) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QZVUXBKT0DA00>

DM/21/3959 | Lydhurst Estate, Warninglid Lane, Warninglid, Haywards Heath, West Sussex RH17 5TG - Change of use and conversion of estate buildings from Residential to Assembly and Leisure and Restaurants and Cafes. The new uses that are being proposed are: Entrance, Reception, Restaurant, Club room, Cookery school, Wellness centre, Treatment rooms, Yoga studio, Gym, Craft centre, Offices, Staff facilities, Visitor holiday let accommodation, Maintenance yard, External swimming pools, Children's play area and Kids club. ADDITIONAL INFORMATION received 7th March 2022 concerning an updated transport assessment, arboricultural impact assessment, further details on the 'dutch barn' holiday let accommodation, swimming pools and indicative details on the children's play area - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R2NWAYKT0FX00>

DM/21/3870 | Burgess Hill Northern Arc, Land North And North West Of Burgess Hill, Between Bedelands Nature Reserve In The East And, Goddard's Green Waste Water Treatment Works In The West - Reserved Matters Application pursuant to outline application DM/18/5114, to consider access, appearance, landscaping, layout and scale for the erection of 247 dwellings, alterations to Lowlands Farm and its conversion to form 2 dwellings, associated car parking, open space and infrastructure, including an extension to Bedelands Nature Reserve and provision of the Green Circle (pedestrian/cycle/equestrian route) and pedestrian/cycle route for Sub-Phases P1.3, P1.5, P1.6, OS1.5, OS1.6 and part of OS1.1a, OS1.1b and OS1.2N to the east of Isaacs Lane and Lowlands Farm at the Northern Arc development on land north and north-west of Burgess Hill (Amended description following the receipt of amendments) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R28X23KT04L00>

Scrutiny Committee for Community, Customer Services & Service Delivery – 25 May 2022 @ 7pm

Community Governance Review - Draft Recommendations for Worth Parish Council.

Community Governance Review - Draft Recommendations for Hurstpierpoint & Sayers Common Parish Council.

Draft Terms of Reference for a Community Governance Review of Burgess Hill Town Council and consequential impact for Ansty & Staplefield Parish Council.

Scrutiny Committee for Community, Customer Services and Service Delivery Work Programme 2022/23.




Liquor Licensing Committee – 26 May 2022 @ 2pm

Application of a New Premises Licence.

Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated. **Please confirm your attendance** to the below training sessions by emailing committees@midsussex.gov.uk or by calling 01444 477062.

Date & Time	Training Event	Indicator
30 May 2022 @ 3pm	Planning Training: Design & Heritage Assets <i>(Essential for Planning Members)</i>	
21 June 2022 @ 3pm	Planning Training: Planning Enforcement <i>(Essential for Planning Members but all Members welcome)</i>	

Planning Training

The Planning Training will cover the following topics over the course of four training sessions:

- Highways
- Heritage Assets
- Design case study
- Decision making
- Other material considerations
- S106
- Planning Enforcement

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults



- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

Information and News

COVID-19 News

Covid is now endemic and we are working to live with it. Covid rates in West Sussex have steadied in the last week and now average about 100 cases per 100,000. With the average death rate of those testing positive for Covid within 28 days of diagnosis down in the last week but still about 140 per day, people are still advised to remain cautious in busy indoor areas where ventilation is important. Mask wearing in busy indoor settings is still advised together with regular handwashing. The number of people in hospital with Covid has fallen by about 2/3 over the last six weeks and are back to December 2021 levels before the very infectious Omicron variant was identified.

Those with Covid symptoms are asked to self-isolate until those symptoms have passed to safeguard others. Lateral Flow tests will indicate when you are most infectious with Covid and remain free in medical and care home settings.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Everyone 5 and over is eligible for a Covid vaccination and those over 75 and Covid vulnerable adults who have had the second booster vaccination are showing additional protection against Covid infection.

In West Sussex about 10% of the population 12 and over remains without any Covid vaccinations and those people continue to be encouraged to come forward given they make up a larger % of the people in hospital seriously ill with Covid.

Being fully vaccinated makes overseas travel more straightforward and reduces the need for privately sourced Covid tests as part of overseas travel requirements.

Please see the latest information on Covid vaccination progress and other health matters in West Sussex [here](#).

Please see the latest public data for Covid rates in West Sussex [here](#).

Please note the guidance to remain cautious after 19th July 2021 to help prevent Covid cases putting pressure on the NHS.

Cabinet Portfolios and Service Areas

The Leader has confirmed the following changes to Cabinet portfolios, taking effect from 18 May 2022.



LEADER – Cllr Jonathan Ash-Edwards

- Overall political management and direction of the Council
- Overall communications and media
- Strategic partnerships
- Cabinet appointments and responsibilities
- Council Budget and Corporate & Financial Planning
- Gatwick Airport
- Burgess Hill Town Centre
- Clair Hall
- The Orchards Shopping Centre

DEPUTY LEADER – Cllr John Belsey

- To deputise for the Leader
- To take responsibility for political leadership of significant and cross cutting policy areas
- Finance
- Corporate Estates and Facilities
- Landscapes
- Waste
- Centre for Outdoor Sports (CfOS)
- Liaison with sports clubs and organisations

CABINET MEMBER FOR ECONOMIC GROWTH AND NET ZERO – Cllr Stephen Hillier

- Economic Development
- Sustainable Economy Strategy and Net Zero
- Burgess Hill Growth Area
- Full fibre digital infrastructure

CABINET MEMBER FOR LEISURE AND PARKING – Cllr Ruth de Mierre

- Leisure Centres
- Parking (including Electric Vehicle charging)



CABINET MEMBER FOR COMMUNITY – Cllr Norman Webster

- Chairman of Cabinet Grants Panel
- Community Services (including Community Safety)
- Community Facilities Planning
- Emergency Planning
- Voluntary Sector Liaison (including grants)
- Legal Services
- Democratic Services
- Land Charges
- Environmental Health (incl. Licensing)
- Building Control

CABINET MEMBER FOR PLANNING – Cllr Robert Salisbury

- Planning Policy
- Development Management
- Housing Enabling

CABINET MEMBER FOR HOUSING AND CUSTOMER SERVICES – Cllr Rachel Cromie

- Housing Needs, Homelessness and Temporary Accommodation
- Revenues and Benefits
- Customer Services and Communications
- Performance Management
- ICT and Digital
- Equalities
- Safeguarding

Collective Responsibility of the Cabinet:

Collective responsibility for delivery against Council agreed Corporate Plan and Budgets, accountable to Council for performance across the service range.

South Downs National Park

Please see the latest news on the South Downs [here](#).

EV Sites Update

Please find attached to this email an update from the Community Services regarding the Electric Vehicle Charging Point Sites.

Complaints and Compliments - March 22

Complaints = 14

Waste & Outdoor Services = 3

Community Services, Policy & Performance = 1



Revenues = 10

Compliments = 33

Customer Services = 18

Waste & Outdoor Services = 7

Dev Management (Planning) = 3

Revenues = 3

Housing Enabling = 2

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

12/05/2022 – [Council starts distributing £150 energy rebates](#)

