

Member Information Service

Committee Meetings

The Programme of Meetings for 2021-22 was considered and approved at the Annual Council meeting. Please note that these are timings currently agreed by Council while Covid-19 restrictions are in place. Timings after Covid-19 restrictions are lifted will be the subject of discussions with Group Leaders.

Please note that meeting start times vary and may be held either via remote video link or in-person as detailed below.

Meetings for July and August are listed below:

JULY 2021

- 8 July – District Planning Committee @ 2pm (In-person)
- 15 July – Planning Committee @ 4pm (In-person)
- 21 July – Scrutiny Committee Housing, Planning and Economic Growth @ 5pm (remote video link)
- 26 July – Cabinet @ 4pm
- 27 July – Audit Committee @ 5pm (In-person)

AUGUST 2021

- 12 August – Planning Committee @ 4pm (In-person)
- 19 August – District Planning Committee @ 2pm (In-person)
- 23 August – Cabinet Grants Panel @ 4pm (In-person)

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the website will be continually updated.

Agendas – Items to be Considered

District Planning Committee – 8 July 2021 @ 2 pm

Election of Chairman.

Appointment of Vice Chairman.

DM/20/4159 | Downlands Park Care Home, Bolnore Farm Lane, Haywards Heath, West Sussex, RH16 4BQ - Erection of part two, part three and part four storey building comprising 70 extra care apartments with community hub, guest suite and staff facilities together with 15 extra

care cottages (85 in total), pavilion, parking and access to form a Continuing Care Retirement Community following demolition of existing care home. Additional highways information received 28th January 2021 (Amended plans received 9th March showing a revised design and a reduction in the number of proposed units to 81) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QJJBMMKKT0DA00>

Planning Committee – 15 July 2021 @ 4 pm

Recommended for Approval

DM/20/3310 | 23-25 Bolnore Road, Haywards Heath, RH16 4AB - The demolition of 25 Bolnore Road and garage to 23 Bolnore Road, and the erection of a 67 bedroom residential care facility, with associated access works, car parking, servicing, private amenity space, landscaping and boundary treatment (Amended plans received 12 March 2021) (Amended plans received 29 March 2021) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QGDX5JKT0DH00>

DM/20/4659 | Land South East of Tiltwood East, Hophurst Lane, Crawley Down, RH10 4LL - For 3 new detached dwellings with garage and associated amenity areas - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QLJE2XKT07Z00>

DM/21/0041 | Humphreys Bakery, 65 High Street, Lindfield, RH16 2HN - Change of use of bakehouse to residential C3 use (Amended description, amended plans and heritage statement 19 March 2021) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QMIG8BKT0DA00>

DM/21/0485 | Milton House, Black Hill Lane, Lindfield, RH16 2HE - Proposed two storey replacement rear extension. Amended plans received 13 April 2021 (including revised location plan) showing alterations to design, scale and form of extension - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QOBDZKT07Z00>

DM/21/1524 | Bridge Hall, Cuckfield Road, Burgess Hill, RH15 8RE- Full application for the erection of 35 residential dwellings with new access created onto Cuckfield Road, landscaping, open space and parking - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QRV6PFKT0CP00>

DM/21/1963 | 11 The Stennings, East Grinstead, RH19 1PF - 1x cedar reduction of the apex of both stems by up to 2m and thin by up to 30% - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QTNXM0KT0CP00>


Recommended for Refusal



DM/20/4676 | High Trees, 54A Lewes Road, Haywards , RH17 7SN - Replacement windows to white UPVC (amended plans and description 25/03) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QLOT36KT07Z00>

Member Development Learning

Member Development Learning Sessions are held virtually unless otherwise stated.

Date & Time	Training Event	Indicator
14 July 2021* @ 2pm (remote video link)	Planning <i>(Essential for All Planning Members however All Members are welcome to Attend)</i>	

***Please note the change of date**

Planning – Learning Objectives

This virtual training session on Planning will cover the following topics:

- Predetermination
- Making decisions
- Planning policy as a whole including other material considerations
- Refusal reasons that show demonstrable harm
- The difference between a parish councillor providing a view on a planning application and a District councillor deciding a planning application.

Please confirm your attendance by emailing committees@midsussex.gov.uk.

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The Modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines



- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please email committees@midsussex.gov.uk or 01444 477062.

Information and News

COVID-19 News

Covid levels in Mid Sussex have risen quickly in the last week to about 200 cases per 100,000 from the very low levels we had in the middle of May 2021. The increase in case levels in Mid Sussex are likely to continue over the next few weeks and are concentrated in younger age groups who have not yet been fully vaccinated. Hospitalisations and deaths locally are rising very slowly given the most vulnerable groups are now fully vaccinated and the vaccines prevent serious illness with the current Covid variants.

Covid rates have generally risen across West Sussex in the last week but with no areas having a rate higher than the increased England average of about 230 cases per 100,000. The average Covid rate in West Sussex is now slightly below the increased South East average of about 160 cases per 100,000.

In some areas of the country Covid rates are well above 300 cases per 100,000 with the Delta variant being dominant across all of England. Brighton and Hove now has a case level just under 400 cases per 100,000 and is a South East Covid hotspot.

The third stage of the roadmap started on Monday 17th May 2021 with gyms/leisure centres, hotels and guest houses fully reopening, limited indoor home mixing and overnight stays and indoor service in pubs and restaurants. A leaflet is attached below explaining the advice to be cautious about meetings in private homes. Lateral Flow Tests are being used to identify people who have Covid but have no symptoms to try to maintain the low Covid rates now found in much of England. These free tests are available from local collection areas that can be located online or by requesting a postal delivery. Additional indoor mixing over the past seven weeks and the Delta variant have resulted in an increase in Covid levels generally in England from late May but with a much smaller increase in hospitalisations and deaths which remain less than 10% of their peak in late January 2021.

About 64% of the adult population in England and in Mid Sussex are now double vaccinated and about 86% have received a first vaccination and all adults are now eligible to book a vaccination jab with the second vaccinations being done after 8 weeks. This vaccination programme is being relied on to keep hospitalisations and deaths down despite the rapid increase in Covid cases across most of England.

The roadmap envisaged most Covid restrictions being lifted from 21st June 2021 subject to the four data tests being met. Due to the rapid rise in cases and the greater dangers of the delta variant most of the relaxations proposed for 21st June were delayed for 4 weeks to 19th July 2021 to get more of the adult population double vaccinated. It is important people remember Hands Face Space and Fresh Air as more people are out and about and Covid rates increase due to the more infectious Delta variant. Most restrictions are likely to be lifted on 19th July but it is acknowledged Covid cases are likely to continue to rise through August 2021, but it is expected that the vaccination programme will keep any rise in hospitalisations and deaths to modest levels. A final decision on 19th July relaxations will be



made on 12th July based on the data in the next week looking in particular for unexpected rises in hospitalisations or any new Covid variant.

The continuing local Covid vaccination programme is central to keeping hospitalisations and Covid deaths down but indoor social mixing, the delta variant and possible new variants of the Covid virus will continue to push the Covid figures up in the next few weeks.

Please see information on Covid-19 in West Sussex [here](#).

The latest public data for Covid rates in West Sussex can be found [here](#).

Please note the attached advice on indoor meetings [here](#) and [here](#).

Please find the latest update from the Sussex Health and Care Partnership [here](#).

In-Person Committee Meetings – Safety Procedures

Members and Officers are asked to note new safety procedures which are being introduced to support the transition back to in-person decision-making public meetings of the Council's regulatory committees. The procedures were circulated via email on 23rd June, and flow directly from a thorough Risk Assessment conducted and approved by the Council's Covid Safety Group.

We trust that the whole document will provide useful background and context whilst the main safety measures that we all must follow are found specifically, at section 6.

In case of any comment or questions relating to this, please contact Democratic Services via: committees@midsussex.gov.uk

Mid Sussex Consultation Response - Consistency in Household and Business Recycling in England

Members are asked to note the response MSDC has provided DEFRA in support of the response issued by the West Sussex Waste Partnership. The response by Cllr J Belsey, Cabinet Member for Environment and Service Delivery can be viewed [here](#).

Useful link:

<https://consult.defra.gov.uk/waste-and-recycling/consistency-in-household-and-business-recycling/>

Mid Sussex Applauds Awards 2021 - It's time to nominate your community champion

Do you know of a person, group or organisation that goes above and beyond in the local community? Would you like to see their efforts recognised? Our annual community awards programme – 'Mid Sussex Applauds' is now open for nominations through June and July. To make a nomination and to see the stories of our previous winners please visit www.midsussex.gov.uk/applauds.

Rural Housing Association launches updated Parish Council Guide to Affordable Housing



The updated Parish Council Guide to Affordable Housing has been launched in time for Rural Housing Week. The guide provides a range of information for Parish Councils to help understand the delivery of affordable housing in rural areas. It answers questions from everything such as 'what is affordable housing' and 'what planning routes are available' to more detailed guidance on Rural Exception Sites and how to deliver affordable rural housing in your local area. It also includes a range of case studies to explore the issues further.

Useful links: [Press release on the Rural Services Network](#)

[The Rural Housing Associations Parish Councillors' Guide to Rural Affordable Housing](#)

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

30 June 2021 - [Clair Hall public engagement and consultation programme launched](#)

5 July 2021 - [Mid Sussex District Council awards over £320,000 to local community groups](#)

5 July 2021 - [Mid Sussex Matters 103 – Summer 2021](#)

6 July 2021 – [New Cabinet Member for Housing and Planning announced](#)

