

Member Information Service

Committee Meetings

Please note that all meetings start at 7.00 pm in the Council Chamber, unless otherwise stated.

AUGUST 2019

- 15 August – Planning Committee
- 27 August – Cabinet Grants Panel @ 4:30pm
- 29 August – District Planning Committee @ 2pm

SEPTEMBER 2019

- 4 September – Scrutiny Committee for Leader, Finance and Performance
- 5 September – Planning Committee
- 10 September – Audit Committee
- 11 September – Scrutiny Committee for Housing, Planning and Economic Growth
- 16 September – Cabinet @ 4pm
- 18 September – Scrutiny Committee for Community, Customer Services and Service Delivery
- 19 September – District Planning Committee @ 2pm
- 23 September – Cabinet Grants Panel @ 4:30pm
- 24 September – Licencing Committee
- 25 September – Charity Trustees @ 6:45pm
- 25 September – Council
- 26 September – Planning Committee

Agendas – Items to be Considered

Planning Committee – 15 August 2019

Recommended for Approval



DM/19/1288 | 1st Hassocks Scout Group Scout Headquarters Parklands Road Hassocks West Sussex BN6 8LF - Replacing existing cladding with brown coated steel sheet cladding and install insulation. Removal of 3 windows on northern elevation. (Revised plans received and changed description 26/06) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PPDRKHKT0DH00>

DM/19/1922 | Court Buses Sports Ground Willow Way Hurstpierpoint Hassocks West Sussex BN6 9TH - Proposed relocation of the existing shipping container (amended description 17.07.2019) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PRWRX8KT0DH00>

DM/19/2297 | 15 Folders Close Burgess Hill West Sussex RH15 0TA - Conversion of existing conservatory to a garden room by the replacement of the glass roof with a 'Supalite' tiled roof system - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PTEGCEKT0CP00>

Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated.


Date & Time	Training Event	Indicator
<p>17 September 2019</p> <p>@</p> <p>6:30pm</p>	<p>Introduction to Housing Services</p> <p><i>(All Members welcome)</i></p>	
<p>22 October 2019</p> <p>@</p> <p>6:30pm</p>	<p>Introduction to local government finance and funding</p> <p><i>(All Members welcome)</i></p>	



Member Development Working Group – Minutes

Please find the Minutes of the Member Development Working Group, held on Thursday 1 August 2019 attached to this email.

Member Development Learning Categories

You will have noticed that each Member Development Learning session is given an importance category indicator in the right hand column adjacent to the event details. Please be aware that these indicators have the following meanings:

Indicator	Category definition
	<p>Committee / Regulatory – learning that is <u>essential</u> for Members who have certain regulatory functions or committee duties. E.g. planning training for planning committee Members & Licensing training for licensing committee Members.</p>

	<p>Core Knowledge – tailored learning of a specific nature that is considered <u>important</u> for all Members.</p>
	<p>Councillor Skills – learning that aims to develop a personal skill-set that is highly <u>recommended</u> for Members.</p>

Apologies for Absence at Member Development Learning Sessions

At a recent meeting of the Member Development Working Group (MDWG), it was decided that when Members are unable to attend an in-person training session, they should give apologies for absence together with a brief explanation of the reason for non-attendance. Apologies should be sent in the same way as for committee meetings, via email to: committees@midsussex.gov.uk

It is unlikely that party whips would need to know about absence at Member Development Learning sessions, though you may wish to seek advice from your group leader as whether they wish to know.

The MDWG will examine statistical analysis of absence data to identify trends and for quality assurance purposes.

Members may also wish to consider that attendance at training may be published in future, in the same way that meeting attendance is published at each Councillor's profile via the Council's website.

Training Sessions

Learning Pool

For those who were not able to attend the training session conducted on Tuesday 16 July 2019, please find attached guidance on how to access and navigate through the Learning Pool, a Member online learning tool. Your log-in details for the Learning Pool have been circulated separately.

As stated in the session, one course 'What is GDPR?' is mandatory and as such you are required to complete this module please by **4pm on Friday 30 August 2019**.

Information and News

Oak Door Access Code

As of Friday 9 August, the security code that Members use to access the Oak Door will be changing. This in order to resolve a number of recent access issues and will be in a standard format that can be easily remembered. An email and text with further information will be issued to all Members prior to the change.

Mid Sussex Applauds – Promotional Material

Nominations are now open for our new awards programme, Mid Sussex Applauds and we would like to encourage all Councillors to help promote the event. Postcards and posters will be sent out to all Members and we would be grateful for your help in sharing on local notice boards, with community

groups and with local business contacts. Further posters are available on request, and an electronic version is attached to this email.

The nominations process will run from 1 July unto 31 August and nominations are made via an application online. Full details, including nominations criteria are available here: <https://www.midsussex.gov.uk/leisure-sport/mid-sussex-applauds/>

South Downs News – August

Please find the latest edition of the South Downs News [here](#).

Strategic Intelligence Assessment

The Strategic Intelligence Assessment (SIA) is an annual report that Community Services, Policy & Performance team produce to provide an evidence base to inform priorities of the Mid Sussex Strategic Partnership. The MSP is a partnership of organisations working to improve the quality of residents' lives across the District. One of the statutory duties of the partnership is to work together to tackle crime and anti-social behaviour.

The SIA aids understanding of emerging trends and patterns in crime and disorder and it explores future threats and opportunities. It also provides an insight into health related information relevant to the partnership's role in improving the Health and Wellbeing of the District, together with information on services for children and young people and housing.

Please find attached to this email the report.

News Releases

For further information or copies of the press releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

29 July 2019 - [Dolphin leisure centre set for £200,000 improvement to facilities](#)