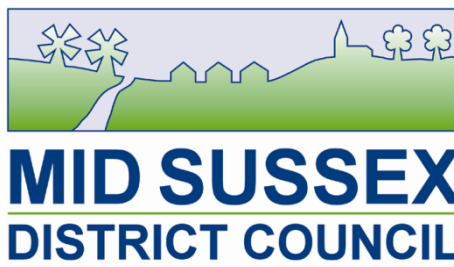




COUNCIL

28 JUNE 2017



20 June 2017.

Unless a majority of the Council resolve to extend the meeting before 10.00 pm it will automatically end at 10.00 pm in accordance with Council Procedure Rule 17.2.

TO THE MEMBERS OF THE DISTRICT COUNCIL

You are hereby summoned to attend a meeting of the **MID SUSSEX DISTRICT COUNCIL** to be held at **7.00 pm**, on **WEDNESDAY, 28 June 2017** at the Council Offices, Oaklands, Haywards Heath, to transact the following business:

A G E N D A

	Pages
1. Opening Prayer.	
2. To receive questions from members of the public pursuant to Council Procedure Rule 9.	
3. To confirm the Minutes of the meeting of Council held on 10 May 2017.	3 - 7
4. To receive Declarations of Interest from Members in respect of any matter on the Agenda.	
5. To consider any items that the Chairman of the Council agrees to take as urgent business.	
6. Chairman's Announcements.	
7. Report of the Returning Officer of the persons elected as District Councillor for the Ward of Hassocks on 8 June 2017.	8
8. Political Balance: Section 15 Local Government and Housing Act 1989; The Local Government (Committees and Political Groups) Regulations 1990.	9 - 11
9. Representatives on Outside Bodies.	12 - 14
10. To receive the Leader's Report.	
11. Report of Cabinet Members, including questions pursuant to Council Procedure Rule 10.1.	
12. Questions from Members pursuant to Council Procedure Rule 10.2.	

Working together for a better Mid Sussex



**KATHRYN HALL
CHIEF EXECUTIVE**

To: **Members of the Council:** Councillors Ash-Edwards, Barrett-Miles, Edward Belsey, John Belsey, Margaret Belsey, Bennett, Binks, Boutrup, Bradbury, Brunson, Catharine, Cherry, Clarke, Cote (Vice-Chairman), de Mierre, Dorey, Dorking, Ellis, Forbes (Chairman), Fussell, Hansford, Hatton, Heard, Christopher Hersey, Margaret Hersey, Holden, Anne Jones MBE, Knight, Landriani, Andrew Lea, Anthea Lea, Llewellyn-Burke, MacNaughton, Mainstone, Marples, Marsh, Matthews, Mockford, Moore, Mundin, Page, Rawlinson, Reed, Salisbury, Stockwell, Sweatman, Thomas-Atkin, Trumble, Walker, Wall, Watts Williams, Webster, Wilkinson and Wyan.

Minutes of the Annual Meeting of Mid Sussex District Council held on 10th May 2017 from 7.00 p.m. to 7.16 p.m.

Present: Councillors:

Jonathan Ash-Edwards
Andrew Barrett-Miles*
Edward Belsey
John Belsey
Margaret Belsey
Liz Bennett*
Anne Boutrup
Pete Bradbury
Heidi Brunsdon
Cherry Catharine
Richard Cherry
Rod Clarke
Phillip Coote
Ruth de Mierre
Tony Dorey*
David Dorking*
Sandy Ellis
Bruce Forbes

Claire Fussell
Steven Hansford*
Ginny Heard
Chris Hersey
Margaret Hersey
Colin Holden
Anne Jones MBE
Jim Knight
Jacqui Landriani
Andrew Lea
Anthea Lea
Judy Llewellyn-Burke
Andrew MacNaughton
Bob Mainstone
Gordon Marples
Gary Marsh
Edward Matthews
Norman Mockford

Pru Moore
Howard Muddin
Kirsty Page
Geoff Rawlinson*
Peter Reed
Robert Salisbury
Linda Stockwell
Dick Sweatman
Mandy Thomas-Atkin
Colin Trumble
Neville Walker
Garry Wall
Anthony Watts Williams
Norman Webster
John Wilkinson
Peter Wyan

*Absent

Councillor Peter Reed in the Chair

1. OPENING PRAYER

The Vice Chairman read the opening prayer.

The outgoing Chairman, Councillor Peter Reed, highlighted his recent engagements and thanked Members and Officers for their support during his tenure, and explained that it had been a huge honour to represent the Council during this time.

The Vice Chairman presented a gift from all Members and Officers to the Chairman.

2. ELECTION OF CHAIRMAN OF THE COUNCIL

Councillor Phillip Coote nominated Councillor Bruce Forbes for Chairman of the Council. This was seconded by Councillor Peter Wyan and agreed unanimously given there were no other nominations.

RESOLVED

That Councillor Bruce Forbes be elected Chairman of the Council for the 2017/18 Council year.

Councillor Bruce Forbes in the Chair

3. APPOINTMENT OF VICE CHAIRMAN OF THE COUNCIL

Councillor Margaret Hersey nominated Councillor Philip Coote for Vice-Chairman of the Council. This was seconded by Councillor Howard Muddin and was agreed unanimously, given there were no other nominations.

RESOLVED

That Councillor Philip Coote be appointed Vice-Chairman of the Council for the 2017/18 Council year.

4. MINUTES

The Minutes of the Council meeting held on 29 March 2017 were agreed as a correct record and signed by the Chairman.

5. REPORT OF THE RETURNING OFFICER AS THE PERSONS ELECTED AS DISTRICT COUNCILLOR FOR THE WARD OF BOLNEY AND THE WARD OF BURGESS HILL FRANKLANDS ON 4 MAY 2017

Tom Clark, Returning Officer, noted that Clare Fussell was elected as District Councillor for the ward of Burgess Hill Franklands, and Judy Llewellyn-Burke was elected as District Councillor for the ward of Bolney.

RESOLVED

That the report be noted.

6. CHAIRMAN'S ANNOUNCEMENTS

The Chairman explained what an honour it is to be elected Chairman of the Council, and thanked Members for their support. He highlighted that his chosen charity is Sullivan's Heroes, founded by the parents of Sullivan Smith who live locally in Turners Hill.

7. TO NOTE MEMBERS TO BE APPOINTED TO THE CABINET AND FOR THE LEADER TO APPOINT THOSE MEMBERS

The Leader noted that there are no changes to the Cabinet from the previous municipal year.

Cllr Ash-Edwards would remain as Cabinet Member for Resources and Economic Growth.

Cllr MacNaughton would remain as Cabinet Member for Housing and Planning.

Cllr Marsh would remain as Cabinet Member for Service Delivery.

Cllr Thomas-Atkin would remain as Cabinet Member for Customer Services.

Cllr Webster would remain as Cabinet Member for Community

Cllr Ash-Edwards would in addition remain as Deputy Leader.

RESOLVED

That the Cabinet appointments for 2017/18 be noted.

8. TO RECEIVE THE REPORT OF THE MONIORING OFFICER ABOUT POLITICAL BALANCE AND TO DECIDE THE ALLOCATION OF SEATS IN ACCORDANCE WITH POLITICAL BALANCE RULES.

The Monitoring Officer introduced the report outlining the political balance of the Council for the 2017/18 municipal year and the recommended allocation of seats for committees.

As there were no questions, the Chairman took Members to the recommendations in the report which were agreed unanimously.

RESOLVED

That the political balance for 2017/18 be noted.

9. TO RECEIVE THE NOMINATIONS TO THE FOLLOWING COMMITTEES FOR 2017/18

The Solicitor to the Council introduced the report and referred Members to the tabled nominations to committees.

As there were no questions, the Chairman took Members to the recommendations in the report which were agreed unanimously.

RESOLVED

That the appointment of Members to Committees as set out below be noted:

Audit Committee (7 Members)

John Belsey	Andrew Lea
Anne Boutrup	Linda Stockwell
Ruth De Mierre	Neville Walker
Tony Dorey	

Licensing Committee (15 Members)

Richard Cherry	Jacqui Landriani
David Dorking	Anthea Lea
Bruce Forbes	Gary Marsh
Steven Hansford	Howard Munding
Ginny Heard	Geoff Rawlinson
Christopher Hersey	Peter Reed
Margaret Hersey	Vacancy for Political Balance
Jim Knight	

Licensing Sub Committee A (5 Members)

Bruce Forbes	Jacqui Landriani
Ginny Heard	Gary Marsh
Jim Knight	

Scrutiny Committee for Community, Housing and Planning (15 Members)

Andrew Barrett-Miles	Anne Jones MBE
Edward Belsey	Edward Matthews
Richard Cherry	Neville Walker
Phillip Coote	Anthony Watts Williams
Ruth De Mierre	John Wilkinson
Bruce Forbes	Peter Wyan
Christopher Hersey	<i>Vacancy for political balance</i>
Margaret Hersey	

Scrutiny Committee for Customer Services and service Delivery (15 Members)

Margaret Belsey	Anthea Lea
Liz Bennett	Judy Llewellyn-Burke
Anne Boutrup	Howard Muddin
Pete Bradbury	Kirsty Page
Cherry Catharine	Dick Sweatman
Sandy Ellis	Colin Trumble
Claire Fussell	<i>Vacancy for political balance</i>
Colin Holden	

Scrutiny Committee for Leader, Resources and Economic Growth (15 Members)

Edward Belsey	Judy Llewellyn-Burke
Margaret Belsey	Bob Mainstone
John Belsey	Gordon Marples
Richard Cherry	Norman Mockford
Rod Clarke	Geoff Rawlinson
Ruth De Mierre	Peter Reed
Tony Dorey	Linda Stockwell
Andrew Lea	

District Planning Committee (10 Members)

Ginny Heard	Norman Mockford
Chris Hersey	Robert Salisbury
Colin Holden	Anthony Watts Williams
Bob Mainstone	John Wilkinson
Edward Matthews	Peter Wyan

Planning Committee A (10 Members)

Jonathan Ash-Edwards	Norman Mockford
Ginny Heard	Neville Walker
Margaret Hersey	Antony Watt-Williams
Gary Marsh	John Wilkinson
Edward Matthews	Peter Wyan

Planning Committee B (10 Members)

Cherry Catharine	Pru Moore
Chris Hersey	Howard Muddin
Colin Holden	Robert Salisbury
Bob Mainstone	Dick Sweatman
Andrew MacNaughton	<i>Vacancy for political balance</i>

Standards Committee (6 MSDC Members)

John Belsey	Heidi Brunsdon
Liz Bennett	Anne Jones MBE
Pete Bradbury	Gordon Marples

10. REVISED PROGRAMME OF MEETINGS 2017/18

The Chairman introduced the report.

As there were no questions, he took Members to the recommendation which was agreed unanimously.

RESOLVED

That the Revised Programme of Meetings for 2017/18 be approved.

Chairman.

7. REPORT OF THE RETURNING OFFICER OF THE PERSONS ELECTED AS DISTRICT COUNCILLORS FOR THE WARD OF HASSOCKS ON 8 JUNE 2017.

REPORT OF: SOLICITOR TO THE COUNCIL & HEAD OF REGULATORY SERVICES
Contact Officer: Mark Bristow, Senior Democratic Services Officer
Email: mark.bristow@midsussex.gov.uk Tel: 01444 477111
Wards Affected: Hassocks
Key Decision: No
Report to: Council
28 June 2017

Purpose of Report

1. To note the election of Councillors Michelle Binks and Sue Hatton as District Councillors for the Ward of Hassocks.

Summary

2. I, the Local Returning Officer, hereby declare the following persons were elected as a Members of Mid Sussex District Council at the election held on 8 June 2017.

WARD	PERSON ELECTED	DESCRIPTION	YEAR OF RETIREMENT
Hassocks	Michelle Binks	Conservative	May 2019
Hassocks	Sue Hatton	Liberal Democrat	May 2019

Recommendation

3. That Council notes the election of Councillors Michelle Binks and Sue Hatton as District Councillors for the Ward of Hassocks.
-

Financial and Risk Implications

4. None.

Equality and Customer Service Implications

5. None.

Background Papers

6. None.

8. POLITICAL BALANCE: SECTION 15 LOCAL GOVERNMENT AND HOUSING ACT 1989; THE LOCAL GOVERNMENT (COMMITTEES AND POLITICAL GROUPS) REGULATIONS 1990.

REPORT OF: Monitoring Officer: Tom Clark
Email: tom.clark@midsussex.gov.uk Tel: 01444 477459
Wards Affected: All
Key Decision No
Report to: Council
28th June 2017

Purpose of Report

1. The purpose of the report is to set out the political balance of the Council, for the remainder of the 2017/18 Council year.

Recommendations

2. **That for the remainder of the year 2017/18:**
 - i. **the two Planning Committees each comprise 10 members consisting of 19 Conservative and one Liberal Democrat over the 2 Committees;**
 - ii. **the Scrutiny Committee for Leader, Resources and Economic Growth comprises 15 members consisting of 15 Conservative;**
 - iii. **the Scrutiny Committee for Customer Services and Service Delivery comprises 15 members consisting of 15 Conservative;**
 - iv. **the Scrutiny Committee for Community, Housing and Planning comprises 15 members consisting of 14 Conservative and one Liberal Democrat;**
 - v. **the Licensing Committee comprises 15 members consisting of 15 Conservative;**
 - vi. **the Standards Committee comprises 6 Council members consisting of 6 Conservative (other than the Leader);**
 - vii. **the District Planning Committee comprises 10 members drawn from the membership of the two Planning Committees consisting of 10 Conservative, but not any Cabinet Members, and**
 - viii. **the Audit Committee comprises 7 members consisting of 7 Conservative.**
-

Background

1. Section 15 of the Local Government Act 1989 and the Regulations made thereunder, require the Council to review regularly the political composition of the Council and to determine the size and constitution of its Committees etc. to ensure that the political balance is reflected and maintained in those Committees, Sub-Committees and Working Parties by allocating seats on each Committee to each group in direct proportion to each group's overall representation on the Council.

2. In accordance with legislation, the Council is required to consider the political balance of the Council and to determine the allocation of seats on Committees.

The Rules and Principles of Political Balance

3. The political composition of the Council is now:
Conservative 53 seats and 1 Liberal Democrat.
4. The principles of political balance require that:
 1. not all seats on any committee or sub-committee are allocated to the same group;
 2. the majority of seats on the committee/sub-committee is allocated to a particular group if that group has a majority of seats on the Council;
 3. subject to 1 and 2 above that the number of seats allocated to any group on the total of all committees have the same proportion to the proportion on the full Council, and
 4. subject to 1, 2 and 3 above that the number of seats on each committee allocated to each group bears the same proportion to the proportion on the full Council.

The Effect of the Rules on the Composition of Committees

5. The following Committees and Advisory Groups are established:

Two Planning Committees, each having	10 members
Scrutiny Committee for Leader, Resources and Economic Growth	15 members
Scrutiny Committee for Customer Services and Service Delivery	15 members
Scrutiny Committee for Community, Housing and Planning	15 members
Licensing Committee	15 members
Standards Committee	6 members (plus four town/parish representatives)
District Planning Committee	10 members
Audit Committee	7 members
6. Political balance has been applied to Planning Committee A and Planning Committee B which gives representation on the Committees as follows:
Planning Committee A – 10 Conservative
Planning Committee B – 9 Conservative and 1 Liberal Democrat
7. Subject to the proposals in this report being adopted, the composition of Committees of the Council will be as follows:

Scrutiny Committee for Leader, Resources and Economic Growth	15 members
Conservative	15

Scrutiny Committee for Customer Services and Service Delivery	15 members
Conservative	15
Scrutiny Committee Community, Housing and Planning	15 members
Conservative	14
Liberal Democrat	1
Audit Committee	7 members
Conservative	7
Two Planning Committees	10 members on each committee
Conservative	19 members over two committees
Liberal Democrat	1
District Planning Committee	10 members (drawn equally from the membership of the two Planning Committees)
Conservative	10
Licensing Committee	15 members
Conservative	15
Standards Committee	6 members (plus four Town/Parish representatives)
Conservative	6

Total Number of Seats to be allocated: 103

Total number of Conservative places	101 (98% of the places allocated)
Total number of Liberal Democrat places	2 (2% of the places allocated)

Financial Implications

8. None.

Other Material Implications

9. None.

Background Papers

None.

9. REPRESENTATIVES ON OUTSIDE BODIES.

REPORT OF: SOLICITOR TO THE COUNCIL
Contact Officer: Mark Bristow, Senior Democratic Services Officer
Email: Mark.Bristow@midsussex.gov.uk Tel: 01444 477111
Wards Affected: All
Key Decision: No
Report to: Council
28 June 2017

Purpose of Report

1. To set out the Council's nominations for representatives to outside bodies for 2017/18.

Recommendations

2. **Council is recommended to approve the nominations to outside bodies listed in paragraph 4 of this report.**
-

Background

3. There are a number of organisations where the Council is represented by Members and to which appointments are made annually. All Members have previously been asked to advise the Group Leader of those organisations for which they wish to be nominated.
4. Following the annual review of the Council's appointments to Outside Bodies, this report seeks approval to appoint Members to vacancies. Nominations are listed below:

Organisation	Nominated Member(s)
Action in Rural Sussex	[REDACTED]
Adastra Hall Management Committee	Michelle Binks
Affinity Sutton Regional Scrutiny Board in Mid Sussex	Andrew MacNaughton, Portfolio Holder
Age UK East Grinstead	Dick Sweatman
Age UK West Sussex	Phillip Coote
Ashenground and Bolnore Woods Steering Committee	Anne Boutrup
Armed Forces Community Covenant Champion	Linda Stockwell
Beech Hurst Steering Group	Ruth de Mierre Sandy Ellis
Bluntswood and Paiges Meadow Steering Committee	Rod Clark
Bolnore Partnership Community Trust	[REDACTED]
Burgess Hill Business Parks Association	Jonathan Ash-Edwards, Portfolio Holder
Coast to Capital Joint Committee	Garry Wall, Leader
Court of the University of Sussex	Bruce Forbes, Chairman
Crawley Down Community Centre Association	Neville Walker
District Councils' Network	Garry Wall, Leader
East Grinstead Business Association	Jonathan Ash-Edwards, Portfolio Holder
Gatwick Airport Consultative Committee	Chris Hersey

	Nominated Substitute – Jim Knight
Greater Brighton Economic Board	Garry Wall, Leader Nominated Substitute – Jonathan Ash-Edwards
Greater Brighton Economic Board – Call In Panel	Linda Stockwell, Chair of Scrutiny Committee for Leader, Resources and Economic Growth.
Green Circle	Richard Cherry Steven Hansford
Haywards Heath Business Association	Jonathan Ash-Edwards, Portfolio Holder
Horsham & Mid Sussex Voluntary Action	Peter Reed
High Weald Area of Outstanding Natural Beauty Forum and Joint Advisory Committee	Chris Hersey
Jack and Jill Society for the Preservation of Jill Mill	Gordon Marples
James Bradford Almshouses, Haywards Heath – Board of Trustees	Former Councillor Edward King.
LGA General Assembly	Garry Wall, Leader
Local Strategic Partnerships	Garry Wall, Leader
North and South Mid Sussex Relate – Executive Committee	Mandy Thomas-Atkin
Police and Crime Panel for Sussex	Norman Webster, Portfolio Holder
	Nominated Substitute – Mandy Thomas-Atkin
Scrase Valley Local Nature Reserve Steering Group	David Dorking
Sheddingdean Community Association	Cherry Catharine
Sidney West Centre – Board of Trustees	Jacqui Landriani Pru Moore
South Downs National Park Authority	Gary Marsh
South of England Agricultural Society	Andrew MacNaughton
South East England Councils	Garry Wall, Leader
St Peter and St James Hospice	Mandy Thomas-Atkin
	Garry Wall (Nominated Substitute)
Sussex County Playing Fields Association	Gary Marsh, Portfolio Holder
Turners Hill Parish Council Ark Executive Committee	Bruce Forbes
West Sussex Branch of the Local Government Association/ Joint Leaders' Group	Garry Wall, Leader
West Sussex County Council Accessible Transport Forum	Phillip Coote
WSCC Health and Adult Social Care Select Committee	Edward Belsey
West Sussex Health and Wellbeing Board	Norman Webster, Portfolio Holder
West Sussex Joint Scrutiny Steering Group	Lin Stockwell

Policy Context

- This report contributes towards the Council's corporate priorities of Protecting and Enhancing the Environment, Economic Vitality, Cohesive and Safe Communities and Healthy Lifestyles, as set out in the Council's Corporate Plan.

Financial and Risk Management Implications

- None.

Equality and Customer Service Implications

7. None.

Other Material Implications

8. None.

Background Papers

9. None.