

## **5. BUDGET MANAGEMENT 2017/18 – PROGRESS REPORT APRIL TO DECEMBER 2017**

REPORT OF: Head of Corporate Resources  
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Wards Affected: All  
Key Decision: No  
Report to: Cabinet  
19th February 2018

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### **EXECUTIVE SUMMARY AND RECOMMENDATIONS**

#### **Purpose of Report**

1. This report reviews the progress on the Revenue Budget, Capital Programme and Treasury Management for 2017/18.

#### **Summary**

2. The forecast revenue outturn position for 2017/18 at the end of December is showing a projected net overspend of £14,000 against the original estimate, after transfers totalling £62,000 to Specific Reserve approved by Council on 19<sup>th</sup> July 2017. Officers will continue to take steps to bring this to a balanced position by year-end.
3. This is a greatly improved position on the previously forecast net overspend of £153,000, which mainly related to the increased cost of running the Revenue and Benefits Service as a result of Adur DC leaving the partnership. Due to a variety of savings totalling £243,000, that have been identified since the last Budget Management Report to Cabinet on 20<sup>th</sup> November, the net overspend is now forecast to be largely mitigated by year end. Further detail is set out below and detailed in Appendix A of this report.

#### **Recommendations**

##### **4. To recommend to Council for approval:**

- (i) that £28,675 be transferred to Specific Reserve as detailed in paragraph 22;
- (ii) that £9,202 be transferred to Specific Reserve as detailed in paragraph 23;
- (iii) that £37,930 be transferred to Specific Reserve as detailed in paragraph 24;
- (iv) that £83,403 be transferred to Specific Reserve as detailed in paragraph 25;
- (v) that windfall income as set out in paragraph 26 of this report be transferred to General Reserve;
- (vi) that £14,176 be transferred to Specific Reserve as detailed in paragraph 27;
- (vii) that £734,696 is transferred from the funds earmarked for 'SAMM in perpetuity' within General Reserve to the SAMM fees Specific Reserve as detailed in paragraphs 28 & 29;

(viii) the variations to the Capital Programme contained in paragraph 54 in accordance with the Council's Financial Procedure rule B4.

To confirm agreement to:

(ix) the joint approach to bringing forward the housing site at Hurst Farm, Haywards Heath as detailed in paragraph 44 on;

To note:

(x) the remainder of the report.

## REVENUE SPENDING

### Position to the end of December 2017

5. This is the fourth budget management report for the current financial year. This is intended to inform Members how key income and expenditure targets are performing after the first three quarters of 2017/18, and to give an indication of the likely position at the end of the year.

### Expenditure and Income to date

6. Table 1 details 'actuals' to date for the key income categories and salaries expenditure, compared to their profiled budgets. It gives a snapshot position on performance to the end of December only. This table also details the projected year-end position for these key income categories, but this only forms part of the consideration for the year-end predictions for the Council's overall revenue budget.

| <b>INCOME</b>                     | 2017/18<br>Actual to<br>December<br>£'000 | Profiled<br>2017/18<br>Budget<br>£'000 | 2017/18<br>Original<br>Budget<br>£'000 | Pressure/<br>(Saving)<br>To end<br>December<br>£'000 | Pressure/<br>(Saving)<br>To end<br>September<br>£'000 | Projected<br>Year-end<br>Variance<br>£'000 |
|-----------------------------------|---|--|--|--|---|--|
| Car Park Charges                  | (1,569)                                   | (1,487)                                | (1,972)                                | (82)   | (44)  | (103)                                      |
| Development<br>Management Fees    | (1,039)                                   | (910)                                  | (1,214)                                | (129)  | (118)   | (196)                                      |
| Building Control Fees             | (425)                                     | (366)                                  | (486)                                  | (59)   | (53)  | (85)                                       |
| Land Charges                      | (126)                                     | (113)                                  | (150)                                  | (13)   | (2)   | (10)                                       |
| Licensing Act Fees                | (127)                                     | (127)                                  | (138)                                  | 0  | (30)  | 0  |
| Hackney Carriage Fees             | (105)                                     | (93)                                   | (124)                                  | (12)   | (7)   | (5)  |
| Outdoor Facilities Income         | (213)                                     | (244)                                  | (295)                                  | 31   | 39  | 12   |
| Garden Waste                      | (942)                                     | (939)                                  | (1,164)                                | (3)  | (15)  | 0  |
| Leisure Contract Income           | (1,210)                                   | (1,169)                                | (1,558)                                | (41)   | (28)  | (55)                                       |
| Industrial Estates Rents          | (513)                                     | (568)                                  | (688)                                  | 55   | 48  | 102  |
| Town Centre Rents                 | (1,447)                                   | (2,250)                                | (3,000)                                | 803  | 351   | 830  |
| Depots Rents                      | (39)                                      | (55)                                   | (73)                                   | 16   | 0   | 0  |
| General/Miscellaneous<br>Property | (250)                                     | (174)                                  | (208)                                  | (76)   | (23)  | (48)                                       |
| <b>Total Income</b>               | <b>(8,005)</b>                            | <b>(8,495)</b>                         | <b>(11,070)</b>                        | <b>490</b>   | <b>118</b>  | <b>442</b>                                 |
| <b>EXPENDITURE</b>                |   |  |  |  |   |  |
| Staffing costs                    | 9,280                                     | 8,304                                  | 11,072                                 | 976  | 517   | 39   |

7. Car parking income is above budget by £82,000 in the first nine months of the year. This is detailed in Table 2 below. The variation includes additional income in respect of Season Tickets (£30,000) and Pay and Display (£52,000). The previously reported forecast included a projection for the full year based on the first six months, and income is still on track to achieve this by year end. The forecast therefore remains unchanged.

|                                | <i>Actual<br/>April to<br/>December</i>   | <i>Outturn<br/>2016/17</i>                | <i>Forecast<br/>based on<br/>April to<br/>Sept</i> | <i>Revised<br/>Forecast<br/>2017/18</i>   |
|--------------------------------|---|---|--|---|
|                                | <i>(Over)/ under<br/>target<br/>£'000</i> | <i>(Over)/ under<br/>target<br/>£'000</i> | <i>(Over)/ under<br/>target<br/>£'000</i>          | <i>(Over)/ under<br/>target<br/>£'000</i> |
| Pay & Display tickets          | (52)                                      | (80)                                      | (68)   | (68)                                      |
| Season Tickets                 | (30)                                      | (11)                                      | (35)   | (35)                                      |
| <b>Total additional income</b> | <b>(82)</b>                               | <b>(91)</b>                               | <b>(103)</b>                                       | <b>(103)</b>                              |

8. Development management income is £129,000 above target for April to December. This includes windfall income in respect of South Downs National Park final account for 2016/17 of £10,000, which will go to General reserve as detailed in Paragraph 26. We previously reported a projection for additional income for the year of £188,000. However, there have been fewer major applications received in recent months due to recent planning issues in respect of the Ashdown Forest and the impending adoption of the District Plan. The projection has subsequently been reduced by £31,000. This will be more than mitigated by the introduction of a national price increase in Planning Fees by 20%, expected to be implemented by the end of January, which will achieve additional income of £39,000 in this year (and any future year's additional income will be reinvested in service). The projection has therefore been revised to £196,000 additional income for the year and the variations are shown in Appendix A of this report.
9. Building Control Income is over budget by £59,000 for the first nine months of the year. A full year projection of £85,000 additional income was previously reported based on the April to September position. No further variation to the full year forecast is anticipated.
10. Land Charges is showing £13,000 more income than the profiled budget. Whilst Local Land Charge Searches have not achieved the volumes of 15/16 & 16/17 due to numerous factors that appear to be affecting confidence in the market, business has nevertheless remained steady. The total additional income forecast for the year is £10,000. This is included in Appendix A of this report.
11. Licencing income is on target for April to December.
12. Hackney Carriage Fees are above target by £12,000 for the first nine months of this financial year. This is partly due to the profiling of income, which can fluctuate. However, the year-end forecast was previously adjusted to reflect £5,000 increased Hackney Carriage income identified at Outturn 2016/17, which is expected to be ongoing and this forecast remains unchanged.

13. Outdoor facilities income is £31,000 below budget after the first nine months of the year. This is partly due to a change in the timing of invoicing for Playgroup income for which revised profiles are being calculated, but this is not expected to affect the total income due for the year. In addition, there is a £12,000 forecast shortfall in Pavilion income due to the ongoing loss of Cricket teams at Clayton and London Road. The projection has therefore been revised to reflect this and the variation is detailed in Appendix A of this report.
14. Based on the current budget profile, Garden Waste income is £3,000 above target at the end of December. Expansion of the Garden Waste service is expected to deliver an additional 2000 customers in 2017/18 to achieve the budgeted customer base of 18,200 customers by year-end. The waste team are confident that this level of growth will be achieved by year-end and will be undertaking a direct marketing strategy to support this. Garden waste is currently averaging 50 new customers per week. Therefore, the forecast has not been amended.
15. The value of the Leisure Contract is subject to annual indexation and the previous forecast included an additional £55,000 to reflect the agreed contractual price for 2017/18. The projection remains unchanged.
16. Industrial Estates rents are £55,000 below the target at the end of December. It was reported in September that this would increase to £84,000 by the end of the year. This increase related to Victoria Road and Sheddingdean Industrial Estates which had lower than budgeted rental income due to a vacant unit at Victoria Road and a tenant going into administration at Sheddingdean with subsequent loss of rental income. Based on the current forecast this is expected to increase by a further £18,000. The projection has therefore been revised to reflect this and the variation is detailed in Appendix A of this report.
17. The Orchards rental income is under budget as a result of void units (now leased for 5 and 10 years) and rent free periods awarded as tenant incentives. This has a neutral effect on the Revenue Account as the Orchards reserve is used to smooth positive and negative cashflow. There is no change to the forecast reported as at the end of September. The Leader, Resources and Economic Growth Scrutiny Committee is to receive a report on the centre in March.
18. Depots rent is £16,000 below target at the end of December due to the timing of the Serco payment for the third quarter rent which was paid in January. However no further variation to the full year forecast is anticipated.
19. General/miscellaneous property income is £76,000 above the target at the end of December. This is mainly due to the profiling of income which can fluctuate. There is no change to the full year variation of £48,000 above the target as reported in the last Budget Management Report.
20. The salaries expenditure to the end of December is showing a pressure of £976,000 against the profiled budget. This mainly relates to two service areas as explained below.
  - a) ICT (£420,000): Of this total, £370,000 is the result of unbudgeted CenSus ICT staff transferred from Horsham District Council as part of the on-going changes in the CenSus ICT partnership. These costs will be met from savings resulting from the reduced partnership contributions to Horsham. The balance of £50,000 mainly relates to the cost of ICT staff which will be funded from the ICT Reserve.

- b) £329,000 relates to the net cost of CenSus Revenues and Benefits redundancies and the unbudgeted cost of CenSus Revenues and Benefits agency staff. However, part of this cost will be charged to our partners and the balance will be met from Special Reserves.

Therefore forecast year-end variation on salaries is reduced to a net £39,000 over spend, as set out in Table 1 above. Further detail is set out in Appendix A of this report.

21. In summary, based on current information available and as outlined in Appendix A, the current forecast year-end position (at the end of December 2017), is an over spend of £14,000.

### **Miscellaneous**

22. In December, we received £28,675 from the Department of Communities and Local Government in respect of Preventing Homelessness Grant (LAs). This payment is the first of three payments over a three year period totalling £82,706 for New Burdens in respect of Homelessness. Members are requested to approve the transfer of this sum to Specific Reserve to meet the cost of a temporary administration post
23. In December, we received £9,202 from the Department of Communities and Local Government for new burdens in respect of Overhauling Statutory Homelessness Data Grant Determination. Members are requested to approve the transfer of this sum to Specific Reserve to meet the costs of IT equipment to enable mobile working within the team.
24. In November we were awarded additional grant of £37,930 by West Sussex County Council to deliver a project to improve communal recycling quality in line with a project plan submitted. The project has started and includes the purchase and distribution of specialist recycling bins; promotional materials (including reusable bags to encourage recycling); Crew training; Monitoring and Evaluation. The project will also fund a pilot project with the British Heart Foundation to increase recycling of textiles and small goods. Members are requested to approve the transfer of this sum to Specific Reserve to cover the costs of the project.
25. In November, we received windfall income of £83,403 from the West Sussex County Council relating to 2016/17 recycling credits. Windfall income relating to a previous year is transferred to General Reserve. However, Members are requested to transfer this to a Recycling Specific Reserve to fund future Waste and Recycling projects identified in the 2018/19 Service Plan as set out below:
- Introduction of in-cab solutions across the waste and recycling fleet;
  - Targeted food waste reduction projects;
  - Promotion of furniture and bulky waste re-use through local re-use charities;
  - Increased capture rates of textiles through improved communications and management of textile bring banks;
  - Continue to monitor and address issues of contamination and recycling quality- particularly in flats;
  - Implement a recycling trial in parks.
26. In October, we received windfall income of £10,480 from South Downs National Park Authority in respect of 2016/17 final account. As this income relates to a previous year it will therefore be transferred to General Reserve.

27. In December, we received a fee of £14,176 in relation to a Planning Performance Agreement with a developer to facilitate delivery of a strategic housing site. Planning Performance Agreements are supported by the Government to promote an improved and more efficient service, and is considered to be good practice in supporting delivery of housing. Members are requested to approve the transfer of this sum to specific reserve for this purpose.

*Joint SAMM Strategy*

28. From autumn 2013 Mid Sussex began charging a tariff in respect of Strategic Access Management and Monitoring (SAMM), which is required to be paid by developers as mitigation for new dwellings within a 7km zone of influence from Ashdown Forest. The funding was collected on the basis that 30% of the tariff would fund operational costs in respect of delivering management and monitoring projects to mitigate the effects of recreational disturbance within this Special Protection Area, and this funding has been held in specific reserves. The other 70% of the tariff collected has been held in general reserves as an investment fund, to provide funding for mitigation in perpetuity.
29. As part of a Joint SAMM Strategy with the other affected local authorities which will supersede the Interim SAMM Strategy, it is now proposed that the entire funding be pooled as a shared service, with Wealden District Council acting as lead authority in commissioning future projects, and providing relevant financial reporting information to their shared service partners, which will be subject to independent audit. Further detail is set out in the report to Cabinet on 15<sup>th</sup> January 2018. As such, members are requested to approve the transfer of the investment fund element of £734,696 to specific reserve, so that the full tariff collected to date can be transferred to Wealden District Council, in accordance with the agreed transfer agreement, once Mid Sussex implements the Joint SAMM Strategy on 1<sup>st</sup> April 2018.

**CAPITAL SPENDING**

**Position to the end of December 2017**

30. The Capital Programme for 2017/18 now stands at £3,393,000. This includes slippage from the 2016/17 Capital Programme, and current year capital project variations, as reported to Cabinet 10 July, 5 September and 20 November. The actual and commitments to the end of December 2017 total £2,242,343.

**Variances to the 2017/18 Capital Programme**

31. At this stage in the year the major variances are set out in table 3 below, the remainder being a number of smaller variations of less than £100,000.

| <b>Table 3: Expenditure Variations on the 2017/18 Capital Projects</b> |  |  |              |
|--|--|--|--------------|
|  | <i>Variances</i><br>£'000<br>(overspend) | <i>Variances</i><br>£'000<br>(underspends) | <i>Notes</i> |
| Finches Field Community Pavilion and Car Park                          |  | (666)                                      | 1            |
| Disabled Facility Grants   |  | (551)                                      | 2            |
| Worlds End Recreation Ground   |  | (262)                                      | 3            |
| Flat 23, St Wilfrids Way, HH   |  | 165  | 4            |
| <b>Total</b>   | <b>0</b>                                 | <b>(1,314)</b>                             |              |

Notes:

*Emergency and Outdoor Services*

- (1) Increased contribution to Slaugham Parish Council agreed in MIS22A on 2<sup>nd</sup> June. Payment expected to be complete by the end of 2017/18.

*Environmental Health*

- (2) Demand-led Housing adaptations service for which £535,000 has been committed as at end of December. No further forecast variation is anticipated at this stage.

*Corporate Estates & Facilities*

- (3) World's End Recreation Ground – out to consultation. Project expected to be complete by the end of 2017/18. Refer para 35 below.
- (4) Refer paragraph 39

## **Proposed Variations to the Capital Programme**

32. A new project to upgrade the existing tennis court surface at Victoria Park has been approved under Delegated Member authority. Further details are contained in MIS Bulletin 45 on 8 November 2017. In summary, the total cost of this project is £37,691 and is being funded from S106 Formal sport monies. The Capital Programme for 2017/18 has therefore been increased by £38,000 to reflect this change.
33. Since the last Budget Management Report, a new project to resurface Lindfield Common Car Park has been approved under Delegated Member authority. Further details are contained in MIS Bulletin 48 on 29 November 2017. The total cost of this project is £13,950 and is being funded from S106 monies. The Capital Programme for 2017/18 has been amended by £14,000 to reflect this change.
34. In the April to May Budget Management report to Cabinet 10 July 2017, we reported that a new project was to be instigated to design and construct a replacement skate park in Victoria Park Haywards Heath. Following consultation with users, the project has now been finalised. Details of this project are shown in Appendix B of this report. In summary, the total for this scheme is £126,000 (to the nearest £'000) and the project will be funded from S106 Formal Sport contributions totalling £124, 656. The balance will be met from General Reserve. The Capital Programme has been revised accordingly.
35. Earlier this year we reported a new project for refurbishing the playground at World's End Recreation Ground totalling £200,000. This was approved at Cabinet Grants Panel on 18 April 17 to be funded from the Lewes District Council S106s. The project was increased to £262,000 as reported to Members in the Budget Management Report to Cabinet 20 November 2017. There is now another £28,000 of Lewes District Council S106s available to be spent on this scheme. The new total for this scheme stands at £290,000 (to the nearest £'000) and the Capital Programme has been increased accordingly.
36. A new project has come forward to alter and extend Mount Noddy Pavilion costing £250,000. This is to be funded from S106s monies. Details of this project are set out in the Project Justification attached in Appendix B of this report. The Capital Programme for 2017/18 has been amended to include this new project.
37. A new project to install a new toddler play item at Beech Hurst has been approved under Delegated Member authority. Further details are contained in MIS Bulletin 28 on 12 July 2017. In summary, the total cost of this project is £10,157 and is being funded from S106s. The Capital Programme for 2017/18 total has therefore been revised by £10,000 to reflect this change.

38. Since the Corporate Plan and Budget 2017/18 report was approved at Council on 1 March 17, we received notification of increased funding for Disabled Facility Grants in 2017/18, through the Better Care Fund which is passported onto MSDC from West Sussex County Council. As a result, the Capital Budget for DFG was increased to £892,000. Additional Government funding provided in the Autumn Budget is now also available to Mid Sussex District Council totalling £92,000. Further detail is set out in MIS Bulletin 49 on 6 December 17. The Disabled Facility Grants Budget for 2017/18 has therefore been increased to £984,000.
39. The Deputy Leader and Cabinet Member for Resources and Economic Growth approved the purchase of investment property: Flat 23 St Wilfrid's Way, The Orchards, Haywards Heath, and the grant of an intermediate lease under Delegated Member authority as detailed in MIS Bulletin 27 on 5 July 2017. This will be financed from the Land and Property Reserve, and the Capital Programme total has been amended by £165,000 to include this project.
40. Roof works on 31 Victoria Gardens have been completed by the tenant requiring reimbursement by MSDC as approved under Delegated Member authority. Further details are contained in MIS Bulletin 01 on 4 January 2017. In summary, the total cost of this project is £74,000 and is being funded from the Land and Property Reserve. The Capital Programme for 2017/18 total has therefore been increased by £74,000.
41. The 2017/18 Major Capital Renewals programme includes £15,000 for the Replacement of reception desk, rationalisation and extension of personal alarm system, Oaklands, and £25,000 for the New Disabled WC and access at Ashurst Wood Pavilion, Haywards Heath. The cost of these projects will now be £35,000 and £32,000 respectively as a result of tender returns being higher than the budget which was estimated at the end of 2016 as part of 2017/18 budget setting. The additional cost of £27,000 will be met from the MCR Balance Unallocated leaving a balance of £9,000. In addition, the Fairfield Recreation Ground New Changing Cabin project has increased in cost by £21,000 due to additional works required on the foundations and relocation of utility service. Of this, £9,000 can be met from the remaining MCR Balance Unallocated. Members are therefore requested to approve the balance of £12,000 to be funded from General Reserve. The Capital Programme has been revised accordingly.
42. The 2017/18 Major Capital Renewals programme includes £80,000 for Window Replacement Works. As no work is required at present on this project, it is proposed to utilise this saving for phase 2 work on Roof Light Replacements at Oaklands. The current project total for Roof Light Replacements, Oaklands is £55,000, which will therefore be increased by £80,000 to £135,000.
43. £25,000 is included in the current Capital programme for Adastra Park PCs Internal Upgrade. However, the cost of this project has now been reduced to £14,000 as the tender was lower than expected. It is proposed to utilise the £11,000 saving to fund increased tender costs on the resurfacing works on the following car park projects:
  - 1) Dale Avenue Car Park, Hassocks increased cost is £6,000 resulting in a total revised project cost of £26,000;
  - 2) Gower Road Car Park, Haywards Heath increased cost is £2,000 resulting in a total revised project cost of £15,000;
  - 3) Franklyn Road Car Park, Haywards Heath increased cost is £3,000 resulting in a total revised project cost of £31,000.

The Capital Programme has been amended accordingly.



*Hurst Farm – inclusion of a Capital Project*

44. Members will be aware that Officers have been working up a planning application to deliver housing on the council-owned site on the south of Haywards Heath known as Hurst Farm.
45. This site is included in the HHTC Neighbourhood Plan for up to 350 dwellings, together with a cemetery, country park and allotments and a new two-form Primary School.
46. Mindful of the need to bring forward a comprehensive development that works for the town of Haywards Heath and is in keeping with the Neighbourhood Plan, Officers have been working with the other landowners who between them hold 20% of the land which is all allocated for housing and includes a small light industrial estate in the centre of the site. The other landowners include a property development company that has owned a freehold of their site for some 20 years.
47. Given the expertise of the other landowner, officers have agreed to allow the property development company to lead on the process of bringing forward the whole site in accordance with the Memorandum of Understanding signed in April 2009. The property development company (Cross Stone Development Limited) has borne the contractual liability for the costs of promotion (including the instruction of such specialists and consultants as were necessary) and the Council has been recharged a proportion of those costs in accordance with its proportionate share of the total land. Council officers have continued to monitor the decision making of the property development company and had input on the appointment of its specialists. However it has at all times been the responsibility of the property development company.
48. This has had the advantage of being a value for money method of bringing forward this application notwithstanding the disadvantage of not being the lead partner and therefore ceding a certain level of control on the means by which the application would come forward.
49. Cabinet are asked to endorse this commercial joint approach, which does not involve the creation of a public contract so is not within the scope of procurement legislation or the Procurement Guidelines adopted by this Council in November 2015, and uniquely arises because of the multiple owners of the site, and which includes the presence of a Property Development Company.
50. The outline planning application was submitted in July 2017 and since then dialogue has been maintained with the Planning Department on a number of issues that have needed resolution; namely, transport and roads, the setting of a listed building and site drainage. These have been worked through and it is expected that the application will be heard by a committee in the next few months.
51. It is therefore fitting that we create a Capital Project in the current year in order to publicly demonstrate our commitment to deliver housing on this site, and to properly account for the costs of bringing this application forward. It is proposed that a preliminary budget would be £200,000 as our share of these costs with some £134k already expended.
52. It should be stated here that none of the above will fetter the power of the local authority to deal with the application as its Planning function decides; the Property function and the Local Planning Authority Function are necessarily being kept entirely separate.

53. It is for that reason that Cabinet are reminded that the Capital Project budget does carry a certain element of risk in that the outcome of the Planning Application is not foregone. It is therefore proposed that the financing of the budget is to be from General Reserve rather than Capital Receipts since the latter cannot be used for abortive costs.

54. Proposed capital variations are summarised in table 4 below.

| <b>Table 4: Capital Project Variations April to end December 2017/18</b> |                   |                   |
|--|-------------------|-------------------|
|  | <i>Apr to Dec</i> | <i>Ref</i>        |
|  | <i>£'000</i>      |                   |
| Resurfacing of Victoria Park Tennis Courts                               | 38                | <i>Para 32</i>    |
| Resurfacing of Lindfield Common Car Park                                 | 14                | <i>Para 33</i>    |
| Victoria Park Skate park improvements                                    | 126               | <i>Para 34</i>    |
| Worlds End Recreation Ground refurbishment                               | 28                | <i>Para 35</i>    |
| Mount Noddy Pavilion – extension and alterations                         | 250               | <i>Para 36</i>    |
| Beech Hurst Train Replacement  | 10                | <i>Para 37</i>    |
| Disabled Facility Grants   | 92                | <i>Para 38</i>    |
| Flat 23, St Wilfrid's Way, HH  | 165               | <i>Para 39</i>    |
| 31 Victoria Garden, Burgess Hill roof works                              | 74                | <i>Para 40</i>    |
| Replacement of reception desk, Oaklands HH                               | 20                | <i>Para 41</i>    |
| Ashurst Wood Pavilion, HH- New Disabled WC (MCR)                         | 7                 | <i>Para 41</i>    |
| Unallocated Major Capital Renewals (MCR)                                 | (36)              | <i>Para 41</i>    |
| New changing cabin, Fairfield Recreation Ground (MCR)                    | 21                | <i>Para 41</i>    |
| Window Replacement Works, Oaklands (MCR)                                 | (80)              | <i>Para 42</i>    |
| Roof Light Replacement, Oaklands (MCR)                                   | 80                | <i>Para 42</i>    |
| Adastra Park PCs Internal Upgrade (MCR)                                  | (11)              | <i>Para 43</i>    |
| Dale Avenue Car Park, Hassocks - Resurfacing (MCR)                       | 6                 | <i>Para 43</i>    |
| Gower Road Car Park, HH - Resurfacing (MCR)                              | 2                 | <i>Para 43</i>    |
| Franklyn Road Car Park, HH - Resurfacing (MCR)                           | 3                 | <i>Para 43</i>    |
| Hurst Farm development costs   | 200               | <i>Para 44-53</i> |
| Total  | 1,009             |                   |

55. Taking into account all of the changes detailed above, the overall effect is an increase to the current capital programme for 2017/18 of £1,009,000. Therefore the revised programme total for 2017/18 now stands at £4,402,000.

#### **Capital receipts and contributions received to the end of December 2017**

56. S106s and grant contributions of £1,181,847 have been received in the period April to December 2017.

#### **S106 contributions committed/utilised to the end of December 2017**

57. The following S106 contributions have been utilised during this period:

**Table 5 S106 utilisation 2017/18**

|   | <i>Apr to Dec</i> |             |
|---|-------------------|-------------|
|   | <i>£'000</i>      | <i>Note</i> |
| Lindfield Rural Parish Council                  | 8                 | 1           |
| Haywards Heath Town Council                     | 4                 | 2           |
| Burgess Hill Town Council                       | 8                 | 3           |
| West Sussex County Council                      | 39                | 4           |
| West Sussex County Council                      | 3                 | 5           |
| West Sussex County Council                      | 48                | 6           |
| West Sussex County Council                      | 108               | 7           |
| East Grinstead Town Council                     | 1                 | 8           |
| East Grinstead Town Council                     | 3                 | 9           |
| Hassocks Parish Council                         | 1                 | 10          |
| Burgess Hill Rugby Football Club                | 10                | 11          |
| Hurstpierpoint Cricket Club                     | 21                | 12          |
| Scaynes Hill Millennium Village Centre          | 3                 | 13          |
| The Yews (Haywards Heath) Community Partnership | 10                | 14          |
| Haywards Heath Town Council                     | 10                | 15          |
| Haywards Heath Town Council                     | 9                 | 16          |
| Chequer Mead Community Arts Centre              | 54                | 17          |
| East Grinstead Town Council                     | 1                 | 18          |
| Lindfield Rural Parish Council                  | 8                 | 19          |
| West Sussex County Council                      | 37                | 20          |
| Lindfield Medical Centre                        | 69                | 21          |
| Northlands Wood Medical Centre                  | 56                | 22          |
| Crawley Down Community Centre Association       | 16                | 23          |
| Haywards Heath Baptist Church                   | 24                | 24          |
| Scaynes Hill Cricket Club                       | 10                | 25          |
| Haywards Heath Town Council                     | 2                 | 26          |
| <b>Total</b>                                    | <b>563</b>        |             |

**Notes**

- 1 Utilisation of Local Community Infrastructure contribution (P35/594 £8,040) S106 monies to improve pedestrian and disabled access leading to the Remembrance Garden at Walstead Burial Ground, as agreed by the Cabinet Member for Planning on 27 March 2017 MIS 13 29 March 2017.
- 2 Utilisation of Local Community Infrastructure contribution (P35/669 £986.40 & PL12-000511 £3500.60) S106 monies to replace an existing bus shelter outside Beech Hurst Gardens, as agreed by the Cabinet Member for Planning on 12 April 2017 MIS 16 19 April 2017.
- 3 Utilisation of Local Community Infrastructure contribution (P35/491 £8,495) S106 monies to install a new footpath in Burgess Hill Burial Ground, as agreed by the Cabinet Member for Planning on 12 April 2017 MIS 16 19 April 2017.
- 4 Utilisation of Total Access Demand (Sustainable Transport) contribution (PL12-000170 £35,271 & PL12-00620 £3,579) S106 monies for shared use path surfacing on Worth Way, Crawley Down, as agreed by the Cabinet Member for Planning on 12 April 2017 MIS 16 19 April 2017.
- 5 Utilisation of Total Access Demand (Sustainable Transport) contribution (P35/369 £62.78, P35/382 £77.26 & P35/781 £2,612.96) S106 monies for Speed reduction scheme Leylands Road/West Street, Burgess Hill, as agreed by the Cabinet Member for Planning on 12 April 2017 MIS 16 19 April 2017.
- 6 Utilisation of Total Access Demand (Sustainable Transport) contribution (P35/258 £179.07, P35/519 £12,015, P35/620a £6,480, P35/624 £13,065, P35/632b £2,991.13, P35/743 £1,260, PL13-000019 £4,871.72, PL13-000271 £3,688.08 & PL13-000617 £3900) S106 monies for Safety improvements on West Street, East Grinstead, as agreed by the Cabinet Member for Planning on 12 April 2017 MIS 16 19 April 2017.
- 7 Utilisation of Total Access Demand (Sustainable Transport) contribution (P35/779 £108,155) S106 monies for Traffic calming on Imberhorne Lane, East Grinstead, as agreed by the Cabinet Member for Planning on 12 April 2017 MIS 16 19 April 2017.
- 8 Utilisation of Local Community Infrastructure contribution (P35/632b £1,356.25) S106 monies to purchase a defibrillator for East Court, as agreed by Cabinet Member for Housing and Planning on 16 May 2017 MIS 20 17 May 2017.
- 9 Utilisation of Local Community Infrastructure contribution (P35/632b £348.42 & P35/633b £2,181.58) S106 monies to enhance the public realm in the area to the front of the Kings Street public toilets, as agreed by Cabinet Member for Housing and Planning on 16 May 2017 MIS 20 17 May 2017.

- 10 Utilisation of Formal Sport contribution (P35/638b £1,389.80) S106 monies to install goalposts in Adastra Park, as agreed by the Cabinet Member for Community 23 May 2017 MIS 22 31 May 2017.
- 11 Utilisation of Formal Sport contribution (P35/625a £10,000) S106 monies towards the cost of improvements to the clubhouse, as agreed by the Cabinet Grants Panel 5 June 2017 MIS 23 5 June 2017.
- 12 Utilisation of Formal Sport contribution (P35/544 £31,796 & PL12-000366 £7,144) S106 monies towards an artificial wicket and upgrading the changing rooms, as agreed by the Cabinet Grants Panel 5 June 2017 MIS 23 5 June 2017.
- 13 Utilisation of Community Buildings contribution (PL3-000199 £3,000) S106 monies towards the cost of a new water heater, as agreed by the Cabinet Grants Panel 5 June 2017 MIS 23 5 June 2017.
- 14 Utilisation of Community Buildings contribution (PL12-001035 £9,721) S106 monies towards the cost of garden improvements, as agreed by the Cabinet Grants Panel 5 June 2017 MIS 23 5 June 2017.
- 15 Utilisation of Local Community Infrastructure contribution (P35/562b £2,892.12 & P35/641 £7,238.81) S106 monies to install new lighting on the footpath leading from Butlers Green Road to Lucastes Road, as agreed by the Cabinet Member for Planning on 15 June 2017 MIS 25 21 June 2017.
- 16 Utilisation of Local Community Infrastructure contribution (P35/641 £9,410) S106 monies to upgrade footway lights on Lewes Road, as agreed by the Cabinet Member for Planning on 22 June 2017 MIS 26 28 June 2017.
- 17 Utilisation of Community Building contributions (P35/623b £3,937, P35/705 £4,858, P35/667 £7,824, P35/667 £880, P35/652b £9,731, P35/680 £14,782 & P35/694 £11,488) S106 monies towards building improvements, as agreed by the Deputy Leader and Cabinet Member for Resources and Economic Growth on 30 June 2017 MIS 27 5 July 2017. This application was also considered at the Cabinet Grants Panel on 5 June 2017 but further information was required from the organisation in order to make a decision.
- 18 Utilisation of Local Community Infrastructure contributions (P35/633b £646.60 & P35/667 £333.40) S016 monies to repair the east boundary wall of St Swithuns Church, as agreed by the Cabinet Member for Planning on 16 August 2017 MIS 34 23 August 2017.
- 19 Utilisation of Local Community Infrastructure contributions (P35/594 £8,176.59) S106 monies to complete the provision of allotments and related facilities in Clearwater Lane, Scaynes Hill, as agreed by the Cabinet Member for Planning 12 September 2017 MIS 37 13 September 2017.
- 20 Utilisation of Sustainable Transport contributions (P35/669b/c £12,330, P35/600 £7,619, P35/611b £8,124 & P35/648b £8,800) S106 monies towards the installation of a pedestrian crossing at Wivelsfield Road, Haywards Heath, as agreed by the Cabinet Member for Planning 25 September 2017 MIS 39 27 September 2017.
- 21 Utilisation of Health contribution (PL3-000199 £52,806.88) and Local Community Infrastructure contribution (P35/662 £16,150.78) S106 monies to create an additional Consulting Room, as agreed by the Cabinet Grants Panel 30 October 2017 MIS 44 1 November 2017.
- 22 Utilisation of Health contribution (PL3-000199 £52,806.88) and Local Community Infrastructure contribution (P35/641 £3,711.12) S106 monies to create an additional Consulting Room, as agreed by the Cabinet Grants Panel 30 October 2017 MIS 44 1 November 2017.
- 23 Utilisation Community Buildings contributions (P35/654 £241.02 & P35/759 £15,258.98) S106 monies for improvements to the Haven Centre, as agreed by the Cabinet Grants Panel 30 October 2017 MIS 44 1 November 2017.
- 24 Utilisation of Community Buildings contributions (P35/489c £1,094.32, P35/763 £5,510, PL12-000511 £8,902, PL12-000709 £4,512 & P35/757 £3,984.71) S106 monies for the installation of a lift, as agreed by the Cabinet Grants Panel 30 October 2017 MIS 44 1 November 2017.
- 25 Utilisation of Formal Sport contribution (P35/594 £10,046) S106 monies for a new artificial pitch, as agreed by the Cabinet Grants Panel 30 October 2017 MIS 44 1 November 2017.
- 26 Utilisation of Public Art contributions (P35/611b £1,480 & P35/648b £680) S106 monies for the installation of a historical culture heritage sign on Heath Road, as agreed by the Cabinet Member for Planning October 2017 MIS 44 1 November 2017.

## TREASURY MANAGEMENT INTEREST

58. Treasury Management interest for the financial year 2017/18 was projected in the Budget Report to be £308,065 at an average rate of 0.80%. The Budget Report is prepared well before many of the cash flow items are known.
59. As at the end of December 2017, projected Treasury Management interest earnings for 2017/18 were £337,490 at an average rate of 0.868%, being £29,000 over target. It shows a lower positive variance compared with last month, which is mainly related to the lack of opportunity to place any fixed term investments, which give a better return than the money market funds. However, this position will continue to be monitored closely for the remainder of the year.

### *Local Authority Property Fund Dividends*

60. Members will recall that £6m is invested in the Local Authorities' Property Fund administered by the CCLA. Dividends on these investments are paid to the Council on a quarterly basis being due for the quarters ending 30 June; 30 September; 31 December and 31 March.
61. We previously reported a net income of £139,916 as at the end of September 2017. Dividends received for the third quarter ending 31 December are £75,209 less management expenses of £8,753, giving a net income to the Council of £66,456. Therefore, in total, we have received a net income of £206,373 in the first three quarters of the year. £240,000 is budgeted to finance the Revenue Budget in the current year. However, based on the first three dividends, this is likely to be exceeded by year-end. Members will receive an update on the final quarter at Outturn when the full year position is known.

### **POLICY CONTEXT**

62. This report shows actual financial performance against the original budget, which was approved within the context of the Financial Strategy.

### **FINANCIAL IMPLICATIONS**

63. The financial implications are detailed within the body of this report.

### **RISK MANAGEMENT IMPLICATIONS**

64. There are no risk management implications. Financial risks have been seen as a strategic risk in the past but the Council has a proven track record in Budget Management and this is not seen as a strategic risk for 2017/18.

### **EQUALITY AND CUSTOMER SERVICE IMPLICATIONS**

65. There are none.

### **OTHER MATERIAL IMPLICATIONS**

66. There are no legal implications as a direct consequence of this report.

### **Background Papers**

Revenue Budget 2017/18

## Forecast Budget Variations for 2017/18 at the end of December 2017

|  | <i>Pressures<br/>in 2017/18</i> | <i>Notes</i> |
|--|---------------------------------|--------------|
|  | <i>£'000</i>                    |              |
| April to July pressures Cabinet 20 November 2017 | 1,621                           |              |
| Development Management minor variations          | 10                              | 1            |
| Planning Staffing restructure                    | (13)                            | 2            |
| Apprenticeship Levy                              | 5                               | 3            |
| Facilities management minor variations           | 8                               | 4            |
| Outdoor Facilities -Pavilion Income              | 12                              | 5            |
| Waste contract – Property growth                 | 10                              | 6            |
| Corporate Estates & Facilities - salaries        | 16                              | 7            |
| Corporate equipment                              | 12                              | 8            |
| Dog Bin Repair/Replacement                       | 10                              | 9            |
| Industrial Estates – rental income               | 18                              | 10           |
| Strategic Core - consultants                     | 13                              | 11           |
| Accountancy – supplies and services              | 3                               | 12           |
|  | <hr/>                           |              |
|  | 1,725                           |              |
|  | <hr/>                           |              |

## Notes:

- (1) Pressure resulting from a number of minor variations below £10K across the Development management Service.
- (2) Reversal of part of a previously reported staffing pressure in respect of the Planning restructure, due to delays in recruitment.
- (3) Higher than budgeted apprenticeship levy due to the gross salary payroll being higher than budgeted as a result of the transfer of Census ICT staff in June.
- (4) Pressure resulting from minor variations below £10K in Facilities management.
- (5) See Paragraph 13.
- (6) Part year effect of a variation to the Waste contract for property growth above budget.
- (7) Additional cost of agency staff required to cover vacant posts within Corporate Estates & Facilities.
- (8) Cost of furniture following office moves and additionally for Health & Safety reasons.
- (9) Additional costs of a requirement to replace smaller Dog bins throughout the District which overflow on a regular basis, as well as the additional replacement costs resulting from vandalism.
- (10) See paragraph 16.
- (11) Cost of HR Consultancy support for the Contracts Division.
- (12) Pressure resulting from minor variations below £10k in the Accountancy Services.

## Forecast Budget Variations for 2017/18 at the end of December 2017

|   | (Savings)<br>in 2017/18  | Notes |
|---|--|-------|
|   | £'000  |       |
| April to May savings Cabinet 20 <sup>th</sup> November 2017 | (1,468)  |       |
| Balance Unallocated   | (12)   | 13    |
| Planning Fee income – Volume of applications                | 31   | 14    |
| Planning Fee income – Price increase                        | (39)   | 15    |
| Counsels Fees and Consultants                               | (18)   | 16    |
| Planning Postage  | (11)   | 17    |
| Audit fees  | (17)   | 18    |
| Insurance   | (8)  | 19    |
| Accountancy - salaries                                      | (5)  | 20    |
| Car Park Repairs  | (10)   | 21    |
| Parking Fixed Plant Annual Contracts                        | (24)   | 22    |
| Parking Services minor variations                           | (13)   | 23    |
| Facilities Management salaries                              | (20)   | 24    |
| Landscapes salaries   | (6)  | 25    |
| Landscapes minor variations                                 | (6)  | 26    |
| Cleansing salaries  | (5)  | 27    |
| Cleansing Services Minor variations                         | (17)   | 28    |
| Land Charges income   | (10)   | 29    |
| Land Charges scanning                                       | (6)  | 30    |
| Planning Service Support - salaries                         | (11)   | 31    |
| Legal Income  | (20)   | 32    |
| Community Services Policy & Performance - salaries          | (5)  | 33    |
| Housing salaries  | (11)   | 34    |
|   | <hr style="border-top: 1px solid black;"/><br>(1,711)<br><hr style="border-top: 3px double black;"/> |       |

## Notes:

- (13) Balance unallocated has an unutilised balance of £12K.
- (14) See Paragraph 8.
- (15) See Paragraph 8.
- (16) Savings achieved for the year to date in respect of Counsels Fees and Consultants, as a result of fewer Planning appeals and being able to utilise in house expertise rather requiring external consultants.
- (17) Postage saving due to electronic planning notifications.
- (18) Lower than budgeted fees and a refund of £8k from Public Sector Audit Appointments.
- (19) Saving achieved in respect of the recovery of building insurance premiums for investment and operational properties.
- (20) Saving due to a vacant post and staff working reduced hours.
- (21) Saving due to lower than anticipated maintenance works required in 2017/18.
- (22) Saving in Annual Pay and Display machine maintenance due to an over statement of costs in 2016/17.

- (23) Saving resulting from minor variations below £10K in the Parking team.
- (24) Saving due to a vacant post.
- (25) Saving due to a vacant post.
- (26) Saving resulting from minor variations below £10k in the Landscapes team.
- (27) Saving due to a vacant post, partially offset by temporary cover arrangements.
- (28) Saving resulting from a number of minor variations below £10K in the Cleansing services team.
- (29) See Paragraph 10
- (30) Saving due to a steady reduction in the submission of paper planning applications resulting in a reduction of documentation needing to be scanned.
- (31) Saving due to temporary vacant posts and staff working reduced hours.
- (32) Additional Legal fee income as a result of an increase in work in relation to S106 Planning Obligations.
- (33) Saving due to vacant posts partially offset by temporary staff costs.
- (34) Saving due to a vacant post.



## Capital Project Justification Form

## Victoria Park Skate park improvements

**Purpose of project:**

To upgrade the existing skate park at Victoria Park, Haywards Heath to create a safe, modern facility. Mid Sussex District Council (MSDC) have an opportunity to upgrade the facilities to create a concrete skate park which will significantly improve the standard and quality of the offering. The facilities are well used by the community, particularly by young people. The improvements to the skate park will be hugely popular and will help to continue and increase the user's enjoyment and interest for the foreseeable future and to encourage more people to use the facilities as part of a healthy lifestyle.

**Costs:**

Maximum Amount : £125,900

S106 Haywards Heath Formal sport Contributions

| Site                                  | S106 Ref    | Amount Available |
|---------------------------------------|-------------|------------------|
| Land at Ditton Place                  | P35/577     | £587             |
| Land known as Wilmington Way          | P35/641     | £18,313          |
| Land at Former Magistrates Court Site | P35/338     | £4,145           |
| Commonwealth House, Heath Rd, HH      | P35/339     | £6,069           |
| Land South Side of Rocky Lane,        | P35/768     | £56,955          |
| Land at Beacon Heights, 4 Church Road | PL12-001035 | £22,719          |
| 151 Western Road                      | PL13-001178 | £15,868          |

General Reserve: £1,244

Capitalised Salaries included in the project total : N/A

Other sources of funding : N/A

**Revenue implications:** Maintenance costs will be greatly reduced by the new concrete facility.

**Value for money assessment:**

A failure to invest will require a continued annual increase in maintenance costs. There would also be a risk of injuries resulting in implications to insurance.

The alternative option is to close the skate park which would deny MSDC residents the opportunity to involve themselves in this popular past time.

**Business Unit/Service:** Corporate Estates & Facilities Business Unit  
**Head of Service:** Peter Stuart  
**Project Manager:** Nicole Batten-Evatt  
**Cabinet Member:** Cllr Jonathan Ash-Edwards / Cllr Gary Marsh  
**Ward Members:** Cllr Anne Boutrup, Cllr Howard Mundin

**This project contributes to achieving the Corporate Plan in the following ways:**

Enhancing and improving play value for formal sports in MSDC

Providing facilities which are of quality, safe and fit for purpose

Providing facilities for the local community

**Summary of discussions with Cabinet Member:**

The cabinet member and ward councillors are very supportive of the scheme, stating that it is very good news and that they would like to be kept up to date regarding the progress of the project.

**Risk Analysis:**

The main risks of the project and the likelihood, severity and financial impact (rated low, medium, high) of each of these risks are:

| <b>Risk</b>                        | <b>Likelihood</b> | <b>Severity</b> | <b>Financial impact</b> |
|------------------------------------|-------------------|-----------------|-------------------------|
| 1. Incidents during construction   | low               | low             | low                     |
| 2. incident following construction | low               | low             | low                     |

Mitigation actions: Qualified contractors, Risk Assessments, Method Statements.

## Capital Project Justification Form

### Mount Noddy Pavilion – Extension and alterations

**Purpose of project:**

Mount Noddy Pavilion is currently providing accommodation for pre-school day care facilities via an independent nursery, facilities for junior football and also the East Grinstead Bowling Club.

The current provision of changing facilities are underused and poorly located. It is considered to be beneficial to carry out internal re-modelling and a small extension to improve the facility as follows:-

- The nursery section of the building would be enlarged by removal and incorporation of the adjoining junior, changing rooms into the nursery. The increased floor area would allow the nursery to expand. The nursery has expressed an interest in taking a lease on this section of the building after works are completed.
- The area designated to the bowls club will contain a social area, with kitchen and toilet facilities. This area can be used for other community purposes outside of the bowling season. The Bowls club have shown interest in taking a seasonal lease on this section of the building.
- For changing purposes two new changing rooms will be provided which will be used by the junior football clubs during the winter and the bowls club during the summer.

**Costs:**

Maximum Amount : £250,000

Proposed funding:-

|  |                 |
|--|-----------------|
| S106 Community buildings in East Grinstead | £ 91,078        |
| S106 Formal Sport                          | £158,922        |
| <b>Total</b>                               | <b>£250,000</b> |

Capitalised Salaries included in the project total :      N/A

Other sources of funding :                      N/A

See Appendix for S106 funding breakdown.

**Revenue implications**

Improvements to the facilities to encourage formal leases to ensure the viability of both the nursery and bowls club. Provision of a social space to be let outside of the bowling season.

**Value for money assessment:**

The proposals will increase revenue from the Pavilion and improve the quality of the structure. The income generated by the revised proposals will help to ensure a consistent long term income from the lease holders.

Business Unit/Service: Corporate Estates & Facilities Business Unit

Head of Service: Peter Stuart

Project Manager: Greg Smith

Cabinet Member: Cllr Gary Marsh

Ward Members: Cllr. Norman Mockford, Cllr. Wyan

This project contributes to achieving the Corporate Plan in the following ways:

- Enhancing and improving play value for formal sports in MSDC for an extended term.
- Providing facilities which are of quality, safe and fit for purpose.
- Providing facilities for the local community for an extended term.

**Summary of discussions with Cabinet Members:**

The Cabinet members are supportive of this scheme.

**Risk Analysis**

The main risks of the project and the likelihood, severity and financial impact (rated low, medium, high) of each of these risks are:

| <b>Risk</b>                        | <b>Likelihood</b> | <b>Severity</b> | <b>Financial impact</b> |
|------------------------------------|-------------------|-----------------|-------------------------|
| 1. Incidents during construction   | low               | low             | low                     |
| 2. incident following construction | low               | low             | low                     |

**Mitigation actions**

Qualified, experienced contractors, Risk Assessments, Method Statements and frequent communication with the design team, appointed contractor and MSDC.

## Capital Project Justification Form

## Hurst Farm housing site

**Purpose of project :**

Hurst Farm is a site acquired by the Council in the 1990s and is now being brought forward for housing. It is an allocated site in the Haywards Heath Town Neighbourhood Plan. This project scope is to secure an outline permission for approximately 370 dwellings together with a new school, a cemetery and allotments for the town.

The project costs will comprise the Council's share of the use of consultants for ecology, traffic, drainage and layout as described in the Cabinet report of 19 February 2018.

**Total Amount : £200,000**

*Capitalised Salaries included in the project total: None*

*Other sources of funding: None*

*Revenue Implications: None*

**Value For Money Assessment:**

This project will contribute to the Government's priority to increase the delivery of housing in the UK. It will also deliver a capital receipt in the event that a permission is secured.

**Business Unit/Service : Corporate Estates**

**Head of Service :** Head of Corporate Resources

**Project Manager:**

Head of Corporate Resources.

**Cabinet Members :** Cllr Jonathan Ash Edwards

**Ward Members :** Cllrs G Wall and R Clarke

**This project contributes to achieving the Corporate Plan in the following ways :**

Sustainable economic growth;  
Strong and resilient communities

**Summary of discussions with Cabinet Member :** Cllr Ash Edwards is very supportive of this site coming forward and Cabinet is being consulted on the Feb 2018 agenda.

**Previous Consideration at Scrutiny Committee:**

None

**Risk Analysis :**

Members should be aware that the cost of bringing this site forward with a view to achieving an outline planning permission is all at risk, with no guarantee of success. While the inclusion of the site within the Neighbourhood Plan is some reassurance, the Council as the Local Planning Authority does not automatically grant permission.

There is therefore a risk that this application may prove abortive with no recourse to a reimbursement of outgoings.